



"The City With a Heart"

Rico E. Medina, Mayor
Michael Salazar, Vice Mayor
Sandy Alvarez, Councilmember, District 1
Tom Hamilton, Councilmember
Marty Medina, Councilmember, District 4

MINUTES
SAN BRUNO CITY COUNCIL REGULAR MEETING
August 27, 2024
7:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 7:00 pm.

2. **ROLL CALL**

Councilmembers Alvarez, Hamilton, M. Medina, Vice Mayor Salazar and Mayor R. Medina were all present.

3. **PLEDGE OF ALLEGIANCE**

Mayor R. Medina led the pledge.

Mayor R. Medina briefly spoke about incident that occurring during Thursday's rally outside City Hall.

4. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

The following members of the public provided comments:

- Maria Concha
- Eleni K
- Jamal Katout
- Stephanie
- Wesam D

5. **ANNOUNCEMENTS/PRESENTATIONS**

- a. Recreation and Aquatic Center Update and Shift to Full Operations
Community Services Director Damian Sandholm presented the item to the City Council and answered questions.

- b. Meet T.E.D. - Video of Pothole Patch Truck Ceremony and Demonstration Funded by Measure G

Public Works Director Matt Lee shared photographs, presented the item to the City Council and answered questions.

- c. Update on RO Streetlights

Public Works Director Matt Lee provided an update to the City Council and answered questions.

No members of the public wished to speak under Announcements/Presentations

6. CONSENT CALENDAR

- a. Approve the Draft Special Meeting Minutes for the Meetings of July 23, 2024 and July 24, 2024
- b. Approve Accounts Payable for July 15, 2024, July 22, 2024, July 29, 2024, August 5, 2024, August 12, 2024, and August 19, 2024
- c. Accept Payroll for July 14, 2024, July 28, 2024 and August 11, 2024
- d. Approve Investment Report Dated June 30, 2024
- e. Approve Reconciliation of General Ledger to Bank Report Dated May 31, 2024
- f. Consider Appointing Councilmember Tom Hamilton as the Voting Delegate and to Represent the City of San Bruno at the Annual Business Meeting of the 2024 League of CA Cities Annual Conference in Long Beach, CA on October 16-18, 2024
- g. Consider Adoption of a Resolution:
 - Approving the Design of the Avenues 2-1 and 2-2 Sewer and Water Main Replacement Project;
 - Authorizing the City Manager to Execute a Construction Contract with JMB Construction, Inc. for the Avenues 2-1 and 2-2 Sewer and Water Main Replacement Project in an amount not to exceed \$10,377,401 and Approving a Construction Contingency of \$1,557,000;
 - Authorizing the City Manager to Execute an Agreement for Material Testing Services with Twining, Inc. in an amount not to exceed \$163,601;
 - Authorizing the City Manager to Execute an Agreement for Construction Inspection Services with CSG Engineers in an amount not to exceed \$330,980;
 - Appropriating \$975,000 from the Water Enterprise Fund to the Avenues 2-1 Water Main Replacement Project;
 - Approving a Total Project Budget in the Amount of \$15,000,000;
 - Determining the Project is Exempt Under the California Environmental Quality Act
- h. Consider Adoption of a Resolution Authorizing the City Manager to Execute a Culvert Replacement and Hillside Restoration Reimbursement Agreement Regarding Junipero Serra Park with the San Francisco Public Utilities Commission and the County of San Mateo, and to Accept Easement Deed from the County of San Mateo; and Determining the Project is Exempt Under the California Environmental Quality Act
- i. Consider Adoption of a Resolution Authorizing the City Manager to Execute a Purchase and Sale Agreement for the Sale of 618 San Mateo Avenue, Authorize the City Manager and City Attorney to Execute all Documents Necessary to Close Escrow, and Finding the Action Exempt from the California Environmental Quality Act
- j. Consider Adoption of an Ordinance Entitled “An Ordinance of the City Council of the City of San Bruno Amending Section 2.04.030 Regarding City Council Regular Meeting Location, Section 2.08.040 Regarding Planning Commission Regular Meeting Location, and Section 2.20.010 Regarding City Clerk Office Hours”
- k. Consider Adoption of a Resolution:
 - Appropriating \$250,000 from the Wastewater Fund to update the Sewer Master Plan; and

- Determining the project is exempt under the California Environmental Quality Act
- I. Consider Adoption of a Resolution Supporting Huntington Avenue Bicycle and Pedestrian Improvements Project Segment 2 and Submitting an Application to the San Mateo County Transportation Authority for Cycle 7 Pedestrian and Bicycle Program Funding

No items were pulled for a separate vote.

Item g – Councilmember Hamilton pulled item for comments/questions.

Public Works Director Matt Lee answered questions.

No members of the public wished to speak under Consent Calendar.

M/S Hamilton/Alvarez to approve the Consent Calendar. Motion passed unanimously.

The City Council meeting recessed at 8:09 pm and reconvened at 8:19 pm.

7. PUBLIC HEARING(S)

- a. Consider a Public Hearing, Deliberate, and Consider: 1) Adoption of a Resolution Adopting an Addendum to the Mitigated Negative Declaration Adopted for the 2023-2031 Housing Element, and Readopting a Mitigation Monitoring and Reporting Program; and 2) Adoption of a Resolution Adopting an Amended 2023-2031 Housing Element, with Findings of Substantial Compliance with State Housing Element Law, Pursuant to Government Code Section 65585, and Authorizing Staff to Submit the Amended Housing Element to the California Department of Housing and Community Development for Review and Certification; and 3) Adoption of a Resolution Making Findings and Overriding the San Mateo City / County Association of Governments (C/CAG) Airport Land Use Commission's (ALUC) Determination of Inconsistency with Respect to Proposed General Plan land use diagram, U.S. Navy Site And Its Environs Specific Plan and Zoning Map Amendments for Sites 20, 21 and 22 of the 2023-2031 Housing Element Sites Inventory; and 4) Adoption of a Resolution Amending the General Plan Land Use Diagram to Change Certain Land Use Designations to Transit-Oriented Development, and Amending the U.S. Navy Site And Its Environs Specific Plan to Establish a Very High Density Residential Designation, and Amending the Specific Plan Land Use Diagram to Change the Designation of Certain Properties Very High Density Residential; and 5) Introduction, Reading by Title Only, and Waiving Further Reading of an Ordinance Amending the Planned Development (P-D) District Created by Ordinance No. 1087 to Add Multi-family Housing as a Permitted Use on the 11.28 Acre Site at 1178 El Camino Real, and to Amend the Boundaries of the P-D District Created by Ordinance No. 1087 to Include the 1.40 acre Parcel at 1292 Huntington Avenue with Multi-family Housing as a Permitted Use; and 6) Introduction, Reading by Title Only, and Waiving Further Reading of an Ordinance to Amend the Zoning Map to Change the Zoning Designation of 1.40 acres at 1292 Huntington Avenue from the Medium Density Mixed-Use (TOD-1) District to the Planned Development (P-D) District, and 0.57 acres at 1151 El Camino Real from Neighborhood Commercial (C-N) District to High Density Mixed-Use (TOD-2) District; and 7) Introduction, Reading by Title Only, and Waiving Further Reading of an Ordinance Entitled "An Ordinance of the City Council of the City of San Bruno Amending Title 12 (Land Use), Article III (Zoning) of the Municipal Code to Create Chapter 12.245 – Multi-Family Housing Ministerial Review, and Finding Such Actions

Exempt from the California Environmental Quality Act.”

Community Development Director Peter Gilli presented items 1, 2 and 3 to the City Council.

No members of the public wished to speak under these items.

M/S Hamilton/Salazar to close public hearing. Motion passed unanimously by roll call vote.

M/S Hamilton/M. Medina to adopt the resolutions and ordinance as read by the City Clerk. Motion passed unanimously by roll call vote.

Mayor R. Medina recused himself from items 4, 5, 6, and 7 due to the proximity of his home from the subject location causing a conflict of interest.

Community Development Director Peter Gilli presented items 4, 5, 6 and 7 to the City Council, with Mayor R. Medina recused.

No members of the public wished to speak under these items.

M/S Hamilton/Alvarez to close public hearing. Motion passed unanimously with Mayor R. Medina recused.

M/S Hamilton/M. Medina to approve the resolution and ordinances as read by the City Clerk. Motion passed unanimously with Mayor R. Medina recused.

- b. Consider Introducing, Reading by Title Only and Waiving a Further Reading of an Ordinance Entitled “An Ordinance of the City Council of the City of San Bruno Amending Article III (Zoning) of Title 12 (Land Use) of the Municipal Code for Minor Amendments Related to Modifications, Temporary Use Permits, and Architectural Review” and Finding Such Action Exempt from the California Environmental Quality Act

Assistant Planner Eliseo Amaya presented the item to the City Council.

No members of the public wished to speak under this item.

Community Development Director Peter Gilli answered questions.

M/S Salazar/Alvarez to introduce the ordinance as read by staff. Motion passed unanimously.

8. COUNCIL COMMITTEE REPORT OUT

The following members of the City Council provided comments:

- Councilmember Hamilton
- Mayor R. Medina

9. COMMENTS FROM COUNCIL MEMBERS

- a. Councilmember Hamilton:
Direct staff to add short-term paid parking option in the City parking lots and green zone(s) in the Downtown

Councilmember Hamilton introduced the item to the City Council

City Manager Alex McIntyre answered questions.

Police Chief Ryan Johansen answered questions.

M/S Hamilton/M. Medina to agendize adding a short-term pay parking option in the lots and adding green zones to the downtown with stipulation that it not take precedent over current work product. Motion passed unanimously.

The following members of the City Council provided comments:

- Councilmember Hamilton
- Councilmember M. Medina
- Councilmember Alvarez

b. Mayor R. Medina:

Update on training exercise on May 21, 2024 at the San Francisco County Jail

Mayor R. Medina introduced the item to the City Council and answered questions.

The following members of the City Council provided comments:

- Mayor R. Medina

10. **CLOSED SESSION**

a. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representatives: Mayor Rico E. Medina and Councilmember Michael Salazar

Unrepresented Employee: City Manager

No reportable action was taken.

11. **ADJOURNMENT**

The meeting adjourned at 10:33 pm to the next Regular City Council Meeting on September 10, 2024 at 7:00 pm.

These City Council meeting minutes were prepared by Lupita Huerta, City Clerk, and presented to the City Council for approval at the regular meeting of November 12, 2024.

Lupita Huerta
City Clerk

Rico E. Medina
Mayor



"The City With a Heart"

Rico E. Medina, Mayor
Michael Salazar, Vice Mayor
Sandy Alvarez, Councilmember, District 1
Tom Hamilton, Councilmember
Marty Medina, Councilmember, District 4

MINUTES SAN BRUNO CITY COUNCIL REGULAR MEETING October 22, 2024 7:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 7:00 pm.

2. **ROLL CALL**

Councilmembers Alvarez, Hamilton, M. Medina, Vice Mayor Salazar and Mayor R. Medina were all present.

3. **PLEDGE OF ALLEGIANCE**

Mayor R. Medina led the pledge.

4. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

No members of the public wished to speak under Public Comment

5. **ANNOUNCEMENTS/PRESENTATIONS**

- a. Join the San Bruno Library staff at the Senior Center on Thursday, October 24th for the 16th Annual Family Celebration of Dia de los Muertos. The evening will begin at 6:30 PM with a bilingual storytime, followed by a lively Mariachi Band and Sugar Skull Decorating at 7:00 PM. All ages welcome!
- b. The Ribbon Cutting for Centennial Plaza is scheduled for Friday, October 25th. Join us at 3:30 PM on October 25th for live entertainment and ice cream, followed by the dedication and ribbon cutting at 4:00 PM. Music will resume immediately after the dedication and ribbon cutting until approximately 6:00 PM.
- c. Join San Boooo-no for a Monster Mash Bash on October 25th from 6:00 PM to 9:00 PM at the Recreation and Aquatic Center. Participants can enjoy games, pumpkin decorating, costume contest and a dance party. Pre-registration is required. Please visit or call the Recreation and Aquatic Center at (650) 616-7180 for information on how to register.

Community Services Director Travis Karlen read announcements a & c

Mayor R. Medina added two announcements.

On Saturday October 26th there would be a Trick or Treat on the Ave. event from 3 -5 PM hosted by the Downtown San Bruno Merchants. There will also be live music in Centennial Plaza. The Mayor thanked the vendors, merchants and community organizations that have contributed to the event.

He also acknowledged that Community Services Director Peter Gili received a letter from the Department of Housing and Community Development Division of Housing Policy Development, accepting the adoption of the City's Housing Element. The Mayor congratulated the staff on this good news and thanked them for their hard work.

- d. Receive Annual Update from the Culture & Arts Commission

Chair Mario Guitron presented the item to the City Council

- e. Receive Annual Update from the Traffic Safety & Parking Committee

Chair John Lampros and Vice Chair Rhonda Collins presented the item to the City Council

- f. Receive Annual Update from the Revenue Measure Oversight Committee

Vice Chair Tony Clifford presented the item to the City Council

No members of the public wished to speak under Announcements/Presentations.

6. **CONSENT CALENDAR**

- a. Approve the Draft Special Meeting Minutes of October 8, 2024 and Regular Meeting Minutes of October 8, 2024
- b. Approve Accounts Payable for October 7, 2024 and October 14, 2024
- c. Accept Payroll for October 6, 2024
- d. Approve Investment Report Dated September 30, 2024
- e. Consider Adoption of a Resolution:
 - Approving the Design;
 - Authorizing the City Manager to Execute a Construction Contract with American Foam Experts for the City Hall Roof Replacement Project in the Amount Not to Exceed \$535,418;
 - Approving a Construction Contingency of \$80,000;
 - Appropriating \$125,500 from the General Fund Capital Reserve Fund Balance of the City Hall Roof Replacement Project;
 - Approving a Total Project Budget in the Amount of \$625,500; and
 - Determining the Project is Exempt Under the California Environmental Quality Act.
- f. Consider Adoption of a Resolution Authorizing the City Manager to Waive the Encroachment Permit Fees, Staff Labor Reimbursement Fees, and Appropriating \$765.71 From General Funds for a Halloween Community Event Party Road Closure on Park Avenue on October 31, 2024.
- g. Consider Adoption of a Resolution Approving Revisions to the City's Conflict of Interest Code.
- h. Consider Appointing San Bruno Representative to Serve a 4-Year Term on the San Mateo County Mosquito and Vector Control District Board through December 31, 2028
- i. Consider Adoption of a Resolution: 1) Authorizing the City Manager to Execute Field Use Agreements with San Bruno Lowen '86 and AYSO 249 Soccer Clubs for the Use of Athletic Fields for FY 2024-25; 2) Authorizing the San Bruno Lowen '86 and AYSO Soccer Clubs Use of Temporary Lights at the Monte Verde Park Site; 3) Authorizing the City Manager to Execute Comparable Field Use Agreements with All

San Bruno Youth Sports Leagues and Field User Groups; and 4) Determining the Project is Exempt Under the California Environmental Quality Act.

- j. Consider Adoption of a Resolution Updating the “City of San Bruno Employee Hourly Pay Schedule 2024” Effective October 22, 2024.

Item j - Councilmember Alvarez pulled the item for a separate vote.

Item e - Councilmember M. Medina pulled the items for comment.

Public Works Director Matt Lee answered questions.

Item f - Mayor R. Medina pulled the item for comment.

Item i – Councilmember M. Medina pulled the item for comment.

The following member of the public provided comments under Consent Calendar Item i.

- Rich Fern

M/S Hamilton/Salazar to approve the Consent Calendar excluding Item j. Motion passed unanimously.

Item j - Councilmember Alvarez provided comments

No members of the public wished to speak on this item.

Councilmember Alvarez moved to deny the request made by staff for the replacement position of Deputy Chief Building Official. The motion died for the lack of a second.

M/S Hamilton/Salazar to approve Item j. The motion passed with a majority vote of Councilmembers Hamilton, M. Medina, Vice Mayor Salazar and Mayor R. Medina voting yes and Councilmember Alvarez voting no.

7. CONDUCT OF BUSINESS

a. Consider Adoption of a Resolution:

- Approving Contracts with Pacific Gas & Electric for the City Fleet EV Infrastructure Development and Implementation Project (CIP #51035);
- Accepting and Appropriating Transportation Fund for Clean Air Program Funding and Approving Funding Agreements with City/County Association of Governments of San Mateo County in the Amount of \$745,706.67 for the City Fleet EV Infrastructure Development and Implementation Project (CIP #51035);
- Accepting and Appropriating Peninsula Clean Energy EV Ready Incentive Funding and Approving Contracts with Peninsula Clean Energy in the Amount of \$91,000 for the City Fleet EV Infrastructure Development and Implementation Project (CIP #51035);
- Authorizing the City Manager to Execute Such Agreements and to Take Other Related Actions; and

- Determining the Project is Categorically Exempt Under the California Environmental Quality Act.

Public Works Director Matt Lee gave an overview of the item to the City Council then introduced **Management Analyst Ana Morales** and **Facilities Manager Ross Shkuratov** who also presented the item to the City Council.

The following Member of the Public provided comments on this item.

- Plymouth Ansbergs

Facilities Manager Ross Shkuratov answered questions.

Public Works Director Matt Lee answered questions.

City Manager Alex McIntyre answered questions.

M/S Salazar/Alvarez to adopt the resolution as read by the Deputy City Clerk. Motion passed unanimously.

8. **COUNCIL COMMITTEE REPORT OUT**

The following member(s) of the City Council provided comments:

- Councilmember Hamilton

9. **COMMENTS FROM COUNCIL MEMBERS**

The following member(s) of the City Council provided comments:

- Councilmember M. Medina
- Councilmember Hamilton
- Mayor R. Medina

10. **CLOSED SESSION**

a. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: City Manager

Employee organizations: Teamsters Local 856, IBT Miscellaneous; Teamsters Local 350, IBT Mid-Management; and San Bruno Management Employees Association.

No reportable action taken.

11. **ADJOURNMENT**

The meeting adjourned at 8:38 pm to the next Regular City Council Meeting on November 12, 2024 at 7:00 pm.

These City Council meeting minutes were prepared by Vicky Hasha, Deputy City Clerk, and presented to the City Council for approval at the regular meeting of November 12, 2024.

Lupita Huerta
City Clerk

Rico E. Medina
Mayor