

1. GRANT TITLE FY24/25 CTFGP Law Enforcement - San Bruno Police Department	
2. NAME OF ORGANIZATION/AGENCY San Bruno Police Department	
3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT San Bruno Police Department	
4. PROJECT PERFORMANCE PERIOD From: 07/01/2024 To: 06/30/2025	5. PURCHASE ORDER NUMBER
6. GRANT OPPORTUNITY INFORMATION DESCRIPTION Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.	
7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$91,970.55	
8. TERMS AND CONDITIONS The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference. The parties hereto agree to comply with the Terms and Conditions of the following attachments: <ul style="list-style-type: none">• Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure• Schedule B – Detailed Budget Estimate• Schedule B-1 – Budget Narrative We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions. IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.	
9. APPROVAL SIGNATURES A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY Name: Ryan Johansen Title: Chief of Police Phone: (650) 616-7110 Address: 1177 Huntington Avenue San Bruno, CA 94066 E-Mail: rjohansen@sanbruno.ca.gov _____ (Signature) _____ (Date)	B. AUTHORIZED OFFICIAL OF CHP Name: Andrew Beasley Phone: (916) 843-4360 Title: Captain Fax: (916) 322-3169 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: ABeasley@chp.ca.gov _____ (Signature) _____ (Date)
C. ACCOUNTING OFFICER OF CHP Name: C. M. Jones Phone: (916) 843-3531 Title: Commander Fax: (916) 322-3159 Address: 601 North 7th Street Sacramento, CA 95811 E-Mail: Catrina.Jones@chp.ca.gov _____ (Signature) _____ (Date)	10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS Name: Leslie Mendoza Title: Management Analyst Phone: (650) 616-7110 Address: 1177 Huntington Avenue San Bruno, CA 94066

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

TERMS AND CONDITIONS

C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

TERMS AND CONDITIONS

O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

San Bruno Police Department

All grant awards, including any adjustments to requested funding, were made by the Cannabis Grants Unit based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations. As a result, not all Project activities and items detailed in Schedule A are applicable. Refer to Schedule B - Detailed Budget Estimate for approved Budget line items and Project activities. Project activities and items that are not clearly identified/specified in the Grant Agreement must be submitted to and approved by CGU prior to purchase.

Project Description

San Bruno does not currently have any cannabis dispensaries within city limits. But many neighboring jurisdictions and jurisdictions within the region have allowed for the opening of cannabis dispensaries. We have seen an influx in not only alcohol-related DUI arrests, but we have also seen an increase in drug-related DUI arrests post-COVID19. The San Bruno Police Department has a traffic division that consists of (1) Traffic Sergeant and (1) Traffic Officer. The department relies heavily on patrol officers to conduct and enforce DUI enforcement details and operations. The purpose of this project is to increase trainings for members of the department to include Advanced Roadside Impairment Driving Enforcement (ARIDE) and Drug Recognition Evaluator (DRE), to ultimately be more effective during enforcement operations. In conclusion, the goal of the proposed project is to equip and train members of the San Bruno Police Department to effectively recognize and enforce DUI/DUID.

Problem Statement & Proposed Solution

The City of San Bruno has a population of over 43,000 people living within an area of 5.5 square miles. The daytime population nearly doubles due to several large commercial businesses, technology campuses, colleges etc. Examples of such businesses include: The Shops at Tanforan, YouTube, Amazon, Walmart eCommerce Corporate, Skyline Community College etc. San Bruno's daytime and nighttime population also significantly increases due to the influx of unhoused community members entering the city via Bay Area Rapid Transit (BART), CalTrain, and San Mateo County Transit District (SamTrans) from major metropolitan cities like San Francisco, Oakland, and San Jose. The BART, CalTrain, and SamTrans transit stations are conveniently located near Downtown San Bruno, and has created a busy transit corridor with a high volume of vehicle, pedestrian, and bicycle traffic. San Bruno also shares its eastern border with the San Francisco International Airport, which results in major travel-related traffic throughout the city.

Additionally, San Bruno has three major highways and interstates (US-101, I-280, and I-380) that filters traffic into the cities surface streets, along with two major State Routes (SR-82 and SR-35) that run directly through the city. These major interstates and State Routes bring a significant volume of traffic through the city, which result in various safety issues that require constant attention from the San Bruno Police Department.

San Bruno does not currently have any cannabis dispensaries within city limits. But many neighboring incorporated and unincorporated cities within the region have allowed for the opening of cannabis dispensaries. We have seen an influx in not only alcohol-related DUI crashes and arrests, but we have also seen an increase in drug-related DUI crashes and arrests. The San Bruno Police Department has a traffic division that consists of (1) Traffic Sergeant and (1) Traffic Officer. The department relies heavily on patrol officers to conduct and enforce DUI enforcement details and operations. With such requirements, appropriate trainings and enforcement details is paramount to continue the enforcement and education efforts DUI/DUID.

Performance Measures/Scope of Work

12 DUI Saturation Patrols (Q1=3, Q2=3, Q3=3, Q4=3). Goal is to reduce DUI/DUID-related crashes by 20%, which will improve roadway safety within the City of San Bruno.

(1) TruNarc Narcotics Analyzer (Q1=Purchase, Q2=Receive, Q2-Q4=Use to complete DUI saturation patrols and day-to-day operations): We will utilize the TruNarc Narcotics analyzer to ensure the safety of officers and the community during DUI saturation patrols, as well as day-to-day operations. The TruNarc Narcotics Analyzer allows officers to safely examine and presumptively test for narcotics. In between DUI saturation patrols, the narcotics analyzer will be used by officers in day-to-day operations.

(2) Sotoxa Oral Fluid Mobile Analyzer System (Q1=Purchase, Q2=Receive, Q2-Q4=Use to complete DUI saturation patrols and day-to-day operations): We will utilize the Sotoxa Oral Fluid Mobile Analyzer System to

Schedule A

increase our abilities to preliminarily test subjects for narcotics during DUI saturation patrols, as well as day-to-day operations. In between DUI saturation patrols, the oral fluid mobile analyzer system will be used by officers in day-to-day operations.

(2) Drug Recognition Evaluator (DRE) Trainings (Q1-Q4): We will enroll two officers in DRE trainings. This will increase the officers ability to recognize and enforce DUI/DUID

(1) Standardized Field Sobriety Tests (SFST) Instructor (Q1-Q4): We will enroll one officer in SFST instructor training. This will allow the officer to assist the current two SFST instructors in regularly hosting and instructing DUI trainings within the department, as well as for outside agencies.

Project Performance Evaluation

Phase 1 – Program Preparation

- The department will develop operational plans to implement the “best practice strategies outlined in the objectives.
- All training needed to implement the program should be conducted as soon as feasible.
- o Advanced Roadside Impairment Driving Enforcement (ARIDE) Training
- o Drug Recognition Evaluator (DRE) Training
- All grant related purchases needed to implement the program should be made in the first quarter.

Phase 2 – Program Operations

- Deploy DUI Saturation patrols in accordance with the goals and objectives of the project.
- Conduct quarterly warrant and probation compliance checks for habitual DUI/DUID offenders.
- Ensure that members of the department receive required and continuous training in accordance with the goals and objectives of the project.
- Regular posting and dissemination of press releases, social media posting, and alerts to inform and educate the community of our collaborative efforts with the California Highway Patrol to reduce DUI/DUID related crashes.

Phase 3 – Data Collection

- Prepare quarterly performance reports.
- o Collect and report quarterly appropriate data that supports the progress of goals and objectives.
- o Provide a brief list of activities conducted, procurement of grant-funded items, and significant media activities.
- o Provide a brief summary of quarterly accomplishment and explanations for objectives not completed or plans for upcoming activities.
- o Collect, analyze, and report statistical data relating to the grant goals and objectives.

Social media presence will be the main avenues of information sharing with internal and external stakeholders. Constant communication with grant managers to effectively ensure that goals and objectives are met.

Program Sustainability

The San Bruno Police Department is on the forefront in reducing DUI and DUID crashes and improving traffic safety. Grant funding is not an end all be all means, but a supplemental budget that our agency can rely on to increase our efforts to combat DUI and DUID. Regardless of the reduction in grant funding, or the unavailable grant funds, the San Bruno Police Department will continue to look through other means such as the training budgets and other cost saving measures. Every year, we are also able to request for additional budgetary amendments through the City Council. We have a strong working relationship with our city council and will continue to do so moving forward.

Administrative Support

In July 2015, the San Bruno Police Department created a new full-time Traffic Sergeant position. One of the primary reasons for the creation of this position was to ensure excellent management and administration of any approved traffic related grant efforts. Having the grant as a key function of one staff member has vastly improved our effectiveness in meeting grant objectives and keeping up with reporting requirements. In addition, the Traffic Sergeant is a, "working sergeant position", which means that he or she actively engages in traffic enforcement activities and helps to staff grant funded details.

Schedule A

While the San Bruno Police Department Traffic Division only consists of (1) Traffic Sergeant and (1) Traffic Officer, we have five additional officers who have passed the 2-week POST Motor Officer Certification Course and/or are former Traffic Officers.

The motor-trained officers are available to participate in traffic enforcement details on an overtime basis. Despite having a small Traffic Division, members of the San Bruno Police Department understand the importance of traffic enforcement and education campaigns and are always willing to work additional hours to staff the grant funded campaigns.

The San Bruno Police Department has taken a lead within San Mateo County in combatting impaired driving. Currently, all sworn members of the San Bruno Police Department are trained in Standardized Field Sobriety Tests (SFSTs). Half of the department is trained in Advanced Roadside Impaired Driving Enforcement (ARIDE). There are (5) members of the San Bruno Police Department that are Drug Recognition Evaluators (DRE). There are currently (2) members of the department that are Standardized Field Sobriety Test (SFST) Instructors. We collaborate with the California Highway Patrol to host POST certified SFST classes bi-annually to other law enforcement agencies, district attorney offices, and forensic laboratories. In the past year, our SFST instructors have trained the entire department in SFST, and those instructors are furthering their education and certifications to become Drug Recognition Evaluator (DRE) Instructors this upcoming year. We also are looking to send additional officers to Standardized Field Sobriety Test (SFST) Instructor classes.

Despite being labeled as a small / medium sized department, we are fortunate enough to have our own dispatch / communications center, which is staffed by (6) full-time dispatchers, and numerous per-diem / part-time dispatchers. This gives us the capability to host traffic enforcement and impaired driving enforcement campaigns with dispatchers dedicated to any given operation, without putting burden on day-to-day operations.

We have a diligent public information team that has gained a robust social media presence that includes tens of thousands of followers on several social media platforms. This enables us to reach a large audience with publicity regarding grant funded details, as well as their results. Included on the public information team are several POST-certified Public Information Officers, who are qualified to author and disseminate press releases and ensure that they result in positive media exposure for the department and the California Highway Patrol.

The San Bruno Police Department is the lead agency in a regional Major Accident Investigation Team (MAIT), which consists of (2) sergeants, and (5) investigators. The team collaborates with four other agencies (South San Francisco, Burlingame, Hillsborough, and Daly City) in operating a regional MAIT. MAIT provides assistance at major traffic collision scenes including evidence collection and documentation, scene mapping, crash-data recorder downloads, and post-collision vehicle inspections.

Our Administrative Captain, Patrol Division Lieutenant, and Traffic Sergeant are certified in DUI checkpoint administration and are capable of managing effective checkpoints. The Chief of Police and Patrol Lieutenants have also managed numerous grants, and are well-equipped to manage the fiscal portion of this process. This program has the full support of Police Administrators and City Government Officials.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
17930	San Bruno Police Department	\$91,970.55

Cost Category	Line Item Name	Total Cost to Grant
Personnel	DUI Saturation Patrol	\$30,036.96
Category Sub-Total		\$30,036.96
Travel	DRE Training - Attend Travel	\$1,635.18
	SFST Training - Instruct	\$1,635.18
	IACP Conference - Attend Travel	\$2,000.00
Category Sub-Total		\$5,270.36
Equipment	SOTOXA Oral Fluid Mobile Analyzer System	\$12,383.60
	TruNarc Narcotics Analyzer	\$44,279.63
Category Sub-Total		\$56,663.23

Grant Total	\$91,970.55
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Schedule B-1 Budget Narrative

San Bruno Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Personnel

DUI Saturation Patrol

\$30,036.96

DUI Saturation Patrols at Top Step Sergeant Rate with Benefits

12 DUI Saturation Patrols = \$30,036.96 / 2 Sergeants or Officers per patrol / Sergeant OT \$208.59 per hour 6 hours per patrol

Officer OT \$173.87 per hour

Budget is based on Sergeant working DUI saturation patrol

Travel

DRE Training - Attend Travel

\$1,635.18

DRE Training - Glendale, CA = Sergeant Mileage = 247.59 each way / 2 ways

Per Diem = \$59 per day / 5 days = \$295

Lodging = \$169 per night + taxes / 5 nights = \$845

SFST Training - Instruct

\$1,635.18

SFST Instructor Training - Glendale, CA = Officer Mileage = 247.59 each way / 2 ways

Per Diem = \$59 per day / 5 days = \$295

Lodging = \$169 per night + taxes / 5 nights = \$845

IACP Conference - Attend Travel

\$2,000.00

IACP Impaired Driving and Traffic Safety Conference - Washington DC (August 16 to 18, 2024)

Request being made for registration travel and lodging. Estimate only at this time.

Registration - \$410 x 2 = \$820

1 Sergeant / 1 Officer - Travel = ~ \$500 round trip per person x 2 = ~\$1000

Hotel will be at the Marriott Marquis (901 Massachusetts Ave NW, Washington DC 20001). The government per diem rate is \$176 (+tax) per night.

Lodging + Housing per person = ~\$1,000 x 2 = \$2,000

Equipment

TruNarc Narcotics Analyzer

\$44,279.63

Schedule B-1 Budget Narrative

San Bruno Police Department

The Thermo Scientific TruNarc Handheld Narcotics Analyzer is a handheld Raman device that identifies multiple controlled substances including narcotics, synthetic drugs, cutting agents, and precursor chemicals in a single test, without direct contact for most samples.

Quantity:

(1) TruNarc Handheld Narcotics Analyzer, Unlimited, 5-year warranty, Train 12

Cost:

(1) TruNarc Handheld Narcotics Analyzer, Unlimited, 5-year warranty, Train 12 - \$40,300.00

CA State Tax - \$3,979.63

Total - \$44,279.63

SOTOXA Oral Fluid Mobile Analyzer System

\$12,383.60

Description: The SoToxa Oral Fluid Mobile Test System is a handheld analyzer that is used to detect up to (6) drug categories within 5-minutes from a single oral fluid collection sample. Driving under the influence of drugs (DUID) cases has heavily relied in the past on sending urine or blood samples to a laboratory. This device allows officers to obtain reliable tests within a few minutes.

Quantity:

(2) SOTOXA Oral Fluid Mobile Analyzer System

(2) SOTOXA Oral Fluid Cartridge 25/BX

Unit Cost:

(2) Sotoxa Oral Fluid Mobile Analyzer System - \$4,900.00 x 2 = \$9,800.00

(2) Sotoxa Oral Fluid Cartridge 25/BX x2 - \$685.00 = \$1,370.00

CA Sales Tax - \$1,103.60

Shipping - \$110.00

Total = \$12,383.60