



## **“The City with a Heart”**

Rico E. Medina, Mayor  
Marty Medina, Vice Mayor  
Tom Hamilton, Councilmember  
Linda Mason, Councilmember  
Michael Salazar, Councilmember

**On December 14, 2021 at 5:00 p.m., the City Council held a Special Meeting, Closed Session regarding Conference with Labor Negotiators Pursuant to Gov't Code Section 54957.6. There were no speakers during public comment and no reportable action was taken. The meeting adjourned at 6:45 p.m.**

## **MINUTES**

### **SAN BRUNO CITY COUNCIL**

**December 14, 2021**

**7:00 p.m.**

#### **1. CALL TO ORDER**

- 2. ROLL CALL/PLEDGE OF ALLEGIANCE** – The following members were present at 7:00 p.m.: Rico Medina, Marty Medina, Tom Hamilton and Linda Mason. Councilmember Salazar arrived to the meeting at 7:04 p.m.

**Steve Okamoto, Tanforan Assembly Center Memorial Committee Vice-President**, led the Pledge of Allegiance.

#### **3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

The following members of the public spoke during public comment:

- Jim Evangelist – Spoke in opposition of the appointment of the San Bruno Community Foundation Officers for 2022.
- Peter Hanley – San Mateo High School District Board President – Spoke in opposition of Consent Item 6.n. and asked that the item be tabled for further discussion.
- Harold Freiman – San Mateo High School District Legal Counsel – Spoke in opposition of Consent Item 6.n. and asked that the item be tabled for further discussion.

#### **4. ANNOUNCEMENTS/PRESENTATIONS**

- a. Receive Presentation from Tanforan Assembly Center Memorial Committee Vice-President Steve Okamoto

**Steve Okamoto, Tanforan Assembly Center Memorial Committee Vice-President**, provided the presentation.

- b. Receive Presentation from HIP Housing and Receive the 2022 HIP Housing Calendar

**Barbara Liedtke, HIP Housing Representative**, provided the presentation.

- c. Learn about San Bruno's district elections process. Past meeting recordings and materials are posted to [DistrictingSanBruno.org/Schedule](https://DistrictingSanBruno.org/Schedule). Residents are encouraged to visit [DistrictingSanBruno.org](https://DistrictingSanBruno.org) to find the public mapping tools and participate in the districting process by drawing and submitting a proposed district map.
- d. Survey deadline extended! The community perceptions survey for the Safe and Equitable Policing Review Project is now extended through December 31, 2021. The survey is available in English and Spanish, and takes about 10 minutes at [www.sanbruno.ca.gov/IJsurvey](https://www.sanbruno.ca.gov/IJsurvey). A survey kiosk is also available at The Shops at Tanforan near the food court.
- e. Receive Annual Report from the Traffic Safety and Parking Committee

**Stephen Seymour, Traffic Safety and Parking Committee Chair**, presented the update.

- f. Receive Update on the Recreation and Aquatic Center Construction Project

**Rodrigo Macaraeg, Recreation and Aquatic Center Project Manager**, presented the update.

## 5. **CONSENT CALENDAR**

All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

**Tom Hamilton, Councilmember**, announced he would recuse himself from voting on Item 6.n. due to a potential conflict of interest.

- a. **Accept Accounts Payable for November 8, November 15, November 22, November 29, and December 6, 2021**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

- b. **Accept Payroll of Date November 12 and November 26, 2021**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

- c. **Approve Investment Report and Reconciliation of General Ledger to Bank Report dated October 31, 2021**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

d. **Approve the Draft Meeting Minutes for the Special and Regular Meetings of November 8 and November 9, 2021**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

e. **Receive Written Update on the City's Response Efforts to COVID-19**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

f. **Adopt Resolution Amending Bylaws of the Community Preparedness Committee**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

g. **Waive Second Reading and Adopt Chapter 10.26 (Mandatory Organic Waste Disposal Reduction) of the San Bruno Municipal Code in regard to SB 1383, Short-Lived Climate Pollutants in California**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

h. **Adopt Resolution Appropriating \$2,600 from the Restricted Revenues Fund, City Art Fund Fees for Sponsorship of a Community Services Department Chinese New Year Event**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

**Approve the 2022 City Council Meeting Calendar and Direct Staff to Cancel the Regular City Council Meetings of August 9 and November 22, 2022**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

**Accept Resignation from Traffic Safety and Parking Committee Member Effective November 10, 2021 and Direct the City Clerk to Post a Notice of Vacancy in Accordance with State Law**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

**Adopt Resolution Declaring the Continued State of Local Emergency and Need for the City Council and Other Legislative Bodies Subject to the Ralph M. Brown Act to Continue to Teleconference in Order to Ensure the Health and Safety of the Public Pursuant to AB 361**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

**Confirm Appointment of Vice Mayor to Serve a One-Year Term**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

**Adopt Resolution Approving San Bruno Community Foundation Officers for 2022**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael Salazar

Opposed: None

Abstained: None

**Adopt Resolution Regarding Open Space and Recreation Policy OSR-8**

M/S Michael Salazar/Marty Medina to Motion to approve

Motion by 4/0/1 by roll call vote.

In Favor: Rico Medina, Marty Medina, Linda Mason, Michael Salazar

Opposed: None

Abstained: Tom Hamilton

**Receive Report and Adopt Resolution Accepting Annual Report on Receipt and Use of Development Impact Fees for the Fiscal Year Ending June 30, 2021**

M/S Michael Salazar/Marty Medina to Motion to approve  
Motion by 5/0 by roll call vote.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael  
Salazar

Opposed: None

Abstained: None

## 6. CONDUCT OF BUSINESS

- a. **Receive First Quarter Financial Update Report for FY2021-22 as of September 30, 2021 and Adopt a Resolution Approving the Carryover of FY2020-21 Purchase Order Encumbrances and FY2021-22 Budget Amendments.**

**Qianyu Sun, Finance Director**, presented the report.

M/S Michael Salazar/Tom Hamilton

Motion to adopt resolution.

In Favor: Rico Medina, Marty Medina, Tom Hamilton, Linda Mason, Michael  
Salazar

Opposed: None

Abstain: None

## 7. COMMENTS FROM COUNCIL MEMBERS

- a. **Linda Mason:**

1. Request presentation from San Bruno Community Foundation on the results of their 2021 Community Listening Campaign 2.0
2. Invite the San Bruno Chamber of Commerce to share with the Council their current Organizational Structure, Membership Structure and Membership Drive Efforts and 2022 Calendar of Events.
3. Direct City Manager to schedule interviews for existing applicants of the Culture and Arts Commission and bring back to the City Council for appointment by the first meeting in January

**Linda Mason, Councilmember**, presented the items.

1. The Council gave majority support to request that the San Bruno Community Foundation provide a presentation on the 2021 Community Listening Campaign 2.0.

2. The Council gave majority support to request that the San Bruno Chamber of Commerce share their current organizational structure, membership structure and membership drive efforts and 2022 calendar of events.

3. There are no current applications on file for the Culture & Arts Commission, however applications are welcomed and encouraged to be filled with the City Clerk's Department for the vacancy on Culture & Arts Commission and a vacancy on the Traffic Safety and Parking Committee.

b. **Marty Medina:**

1. Request to obtain an On Call concrete repair contract

**Marty Medina, Vice Mayor**, presented the item.

**Jovan Grogan, City Manager** said that staff would look further into an on-call concrete repair program.

**Councilmember Medina** also announced food drives on December 15 at Skyline College and December 22, 2021 at Belle Air Elementary.

8. **ADJOURNMENT** – The meeting adjourned at 9:37 p.m.

The next Regular City Council Meeting will be held on November 9, 2021 at 7:00 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk for approval at the regular meeting of January 25, 2022.