

PUBLIC REVIEW DRAFT FOR REVIEW AT THE SEPTEMBER 26, 2023
CITY OF SAN BRUNO CITY COUNCIL MEETING

RESOLUTION NO. 2023 - ____

RESOLUTION ADOPTING RATES AND REGULATIONS FOR PAID PARKING ON CITY OWNED OR CONTROLLED ON AND OFF-STREET PARKING FACILITIES, AMENDING THE MASTER FEE SCHEDULE TO INCLUDE PARKING RATES, AND DETERMINING THE PROJECT IS EXEMPT UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the City Council of the City of San Bruno adopted an ordinance at its meeting on _____ to regulate on and off-street paid parking (the “Paid Parking Ordinance”;

WHEREAS, the City completed Downtown Parking Management Plan (Plan) in 2019. This Plan served to implement the City’s General Plan (2009) and Transit Corridors Plan (2013) and to support the City Council’s on-going efforts and interests in development and revitalization of San Bruno’s Downtown while respecting the existing residential neighborhoods and parking demand in the City.

WHEREAS, the Plan identifies appropriate supply, distribution and management of parking within the Downtown to meet current and future parking demands and minimize spillover into residential areas;

WHEREAS, the Plan identifies parking strategies to meet parking needs in the near-term, medium-term and long-term timeframes, and recommends priorities based on the input of decision makers, stakeholders, and City staff;

WHEREAS, the Plan recommends installing parking meters on San Mateo Avenue to encourage short-term parking and direct long-term parkers into lots, adjusting enforcement hours to better manage the heavy-use evening period, and adjusting parking time restrictions, primarily to convert 5-hour spaces to 10-hour spaces for employee use;

WHEREAS, the City Council Strategic Initiatives for FY2021-22 included deployment of a downtown parking meter program and enhancement of citywide parking enforcement capabilities;

WHEREAS, on March 1, 2022 and November 8, 2022, staff reports were presented to City Council on the Downtown Parking Meters and Enhanced Parking Enforcement Project with an update on staff’s progress toward installing parking meters and enhanced parking enforcement;

WHEREAS, on April 11, 2023, the City Council adopted Resolution No. 2023-41 authorizing the creation of a Parking Enterprise Fund;

WHEREAS, on April 11, 2023, the City Council adopted Resolution No. 2023-43 authorizing the City Manager to execute a contract with T2 Systems in an amount not to exceed \$1.3 million for services related to the purchase, installation and operation of metered parking kiosks;

WHEREAS, the City acknowledges the benefit of managing parking through market-based pricing to achieve the eighty-five (85) percent target occupancy rate, based upon parking occupancy data collected by the meter system; and

**CITY COUNCIL RESOLUTION - RESOLUTION ADOPTING RATES AND REGULATIONS
FOR PARKING ON CITY OWNED OR CONTROLLED ON AND OFF-STREET PARKING
PAGE 2 OF 4**

WHEREAS, California Vehicle Code Section 22508, Vehicle Code Section 32 and San Bruno Municipal Code Section 7.26.020 authorize the City to establish on and off-street parking meter zones by resolution;

WHEREAS, California Vehicle Code Section 22508 further authorizes the City to establish rates of fees for parking meters and allows the rate of fees to be variable based upon criteria identified by the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF SAN BRUNO AS FOLLOWS:**

Section 1. Pursuant to Section 7.26.020 (A) of the Paid Parking Ordinance, the City hereby establishes metered parking areas for paid parking, as shown in Exhibit A.

Section 2. Pursuant to Section 7.26.020 (A) of the Paid Parking Ordinance, the City adopts the following minimum and maximum meter rates, days and hours of enforcement, and time limits:

On Street Parking Location	Minimum Meter Rate	Maximum Meter Rate
Street Area 1: San Mateo Avenue, Jenevein Avenue, Easton Avenue, Huntington Avenue, West Angus Avenue, and Mastick Avenue	\$1.00 per hour	\$3.00 per hour
Street Area 2: El Camino Real	\$1.00 per hour	\$3.00 per hour
Days and Hours of Parking Meter Enforcement	Monday through Sunday, 8:00 A.M. to 8:00 P.M.	
Time Limits	2 hours Maximum, Except for Approved Short-Term Spaces	

Off-Street Parking Lot Location	Minimum Meter Rate	Maximum Meter Rate
All Lots in Downtown	\$.50 per hour	\$3.00 per hour
City Hall Employee Parking Lot	\$.50 per hour	\$3.00 per hour
Days and Hours of Parking Meter Enforcement	Monday through Sunday, 8:00 A.M. to 6:00 P.M.	
Time Limits	10 hours Maximum	

**CITY COUNCIL RESOLUTION - RESOLUTION ADOPTING RATES AND REGULATIONS
FOR PARKING ON CITY OWNED OR CONTROLLED ON AND OFF-STREET PARKING
PAGE 3 OF 4**

Section 3. The Chief of Police or their designee may set meter rates for any paid parking space as needed and in an amount deemed appropriate in the discretion of the Chief of Police, or their designee, to achieve a parking occupancy rate of 85%, subject to the following requirements:

a. The meter rates shall not be less than the minimum meter rate and shall not be more than the maximum meter rate established in Section 2 of this Resolution.

b. At least biennially and not more frequently than quarterly, the Chief of Police or their designee shall review a study of the average occupancy for the on and off-street paid parking facilities and set the meter rates in an amount deemed appropriate in discretion of the Chief of Police or their designee, to achieve a parking occupancy rate of 85% .

c. The parking meter rate, and any adjustments to that rate made pursuant to this Resolution, shall become effective upon the programming of the parking meter for that rate. A current schedule of meter rates shall be available at the City Clerk's office.

d. The Master Fee Schedule is hereby amended to include the meter rates established by the Chief of Police and shall be amended from time to time as needed to reflect any adjustment to the rates made by the Chief of Police pursuant to this section 3.

Section 4. The Chief of Police or their designee shall provide a Discounted Rate Program for downtown businesses, subject to the following conditions:

- A. Program participants shall be limited to downtown business employees and owners.
- B. A maximum of two (2) vehicles per downtown business shall be eligible for up to 100 percent discount on meter rates in off-street parking lots as determined by the Chief of Police or their designee, based on occupancy objectives. The Discounted Rate Program shall not include on street parking.

Section 5. The City Hall Employee Parking Lot may be designated as a public parking lot during non-business hours, as determined by the Chief of Police or their designee. Business hours are defined as Monday through Friday, 8:00 A.M. to 6:00 P.M. The parking lot shall have its hours of operation along with any restrictions on public use posted in a visible location within the parking lot.

Section 6. The City Council may temporarily suspend the parking meter rates and the requirement to pay parking meter fees at additional times or days when the Council finds that strict compliance would not serve the public interest, including but not limited to the use of public streets and sidewalks for celebrations, special public events, celebration of holiday seasons and any other such activity or purpose as the City Council in its sole discretion shall determine.

Section 7: The City Council finds that the establishment of parking regulations is not subject to the California Environmental Quality Act ("CEQA") because it can be seen with certainty that there is no possibility that the parking regulations would have a significant effect on the environment. (Pub. Res. Code Sec. 15061(b)(3).) and the parking regulations are exempt from CEQA pursuant to a Class 1 exemption for existing facilities, which includes existing highways, streets, and sidewalks, and alterations thereto. (14 Cal. Code Regs. 15301 (c).)

**CITY COUNCIL RESOLUTION - RESOLUTION ADOPTING RATES AND REGULATIONS
FOR PARKING ON CITY OWNED OR CONTROLLED ON AND OFF-STREET PARKING
PAGE 4 OF 4**

Section 8: This resolution shall take effect on January 1, 2024.

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I hereby certify that foregoing **Resolution No. 2023 - _____**
was introduced and adopted by the San Bruno City Council at a regular meeting on
_____, 2023, by the following vote:

AYES:

NOES:

ABSENT:

Lupita Huerta, City Clerk

Exhibit A: Designated on-and off-street parking meter areas