

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN  
BRUNO AMENDING SECTION 2.04.110(b) OF THE SAN BRUNO  
MUNICIPAL CODE ESTABLISHING PROCEDURES FOR SELECTION  
OF VICE MAYOR**

The City Council of the City of San Bruno **ORDAINS** as follows:

**SECTION 1.** Section 2.04.110(b) of the San Bruno Municipal Code is hereby amended to read as follows (added language is shown with double underlines and deleted language is shown with ~~strikethrough~~) :

B. The city council will provide for a rotation process that gives each council member an opportunity to hold the office of vice mayor. The rotation schedule for the position of vice mayor will be ranked by time of service on the council, with the longest serving member at the top of the rotation and the newest member at the bottom. Newly elected members will be added to the bottom of the list. If more than one newly elected member is added, the names will be added in the order they appeared on the ballot in an order determined by a random means of selection. As each member completes his or her rotation, or if a council member declines appointment, he or she will move to the bottom of the rotation after the newly elected members. Re-elected council members will be placed on the rotation based on all prior years of service.

**SECTION 2. CONSTITUTIONALITY; SEVERABILITY.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional, invalid or ineffective by a court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance. The city council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause and phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional, invalid or ineffective.

**SECTION 3. CEQA EXEMPTION.** The city council finds that adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) because it is not a “project” per CEQA Guidelines. As provided by CEQA Guidelines Section 15378(b)(5), a “project” does not include “organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.” Adoption of this ordinance is accordingly not a “project” and is exempt from CEQA requirements.

**SECTION 4. EFFECTIVE DATE.** This ordinance shall take effect 30 days from and after the date of its adoption.

**SECTION 5. PUBLICATION.** The City Clerk is directed to cause publication of this Ordinance as required by law.

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Rico E. Medina, Mayor

ATTEST:

\_\_\_\_\_  
Lupita Huerta, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Trisha A. Ortiz, City Attorney

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I, Lupita Huerta, City Clerk, do hereby certify that the foregoing Ordinance No. \_\_\_\_\_ was introduced at a regular meeting of the San Bruno City Council on September 12, 2023 and adopted by the San Bruno City Council at a regular meeting on \_\_\_\_\_, by the following vote:

AYES: Councilmembers: \_\_\_\_\_

NOES: Councilmembers: \_\_\_\_\_

RECUSED: Councilmembers: \_\_\_\_\_

ABSENT: Councilmembers: \_\_\_\_\_

\_\_\_\_\_  
Lupita Huerta, City Clerk