



“The City with a Heart”

Rico E. Medina, Mayor
Linda Mason, Vice Mayor
Tom Hamilton, Councilmember
Marty Medina, Councilmember
Michael Salazar, Councilmember

MINUTES

SAN BRUNO CITY COUNCIL

February 8, 2022

7:00 p.m.

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE – All Councilmembers were present.

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

The following members of the public spoke during public comment:

- Paul Wapensky – Spoke with questions about the public comment period and how questions from the public may be answered immediately from staff.
- Jeremy Sarnecky – Spoke regarding former President Donald Trump and the need for an Environmental Committee in San Bruno.

4. ANNOUNCEMENTS/PRESENTATIONS

a. Recognition of February as Black History Month.

Rico E. Medina, Mayor, read a proclamation recognizing February as Black History Month.

b. Recognition of Lunar New Year 2022 – The Year of the Tiger.

Rico E. Medina, Mayor, read a proclamation recognizing 2022 as The Year of the Tiger in the Lunar New Year.

5. CONSENT CALENDAR

Linda Mason, Vice Mayor, requested the January 25, 2022 meeting minutes be pulled from consideration to a future meeting date in order to update comments she made during Council Comments to clarify her intent regarding the PG&E probationary period.

Marty Medina, Councilmember, requested that item 5.f. be tabled to a future meeting date. Councilmember Medina asked that the item be brought back to Council for further discussion before being brought back for approval.

M/S Salazar/Mason to approve the Consent Calendar, excluding Item 5.f. and with an approved amendment to the January 25, 2022 meeting minutes. **Motion carried unanimously by roll call vote.**

M/S M. Medina/R. Medina to table Item 5.f. “Adopt Resolution Approving and Finalizing the Draft City Council Policies and Procedures” to a future meeting date. **Motion carried unanimously by roll call vote.**

- a. **Accept** Accounts Payable of January 24 and January 31, 2022.
- b. **Accept** Payroll of January 16, 2022.
- c. **Approve** the Investment Report and Reconciliation of General Ledger to Bank Report Dated December 31, 2021.
- d. **Approve** the Regular Meeting Minutes for the Regular Meetings of January 25, January 31 and February 2, 2022.
- e. **Receive** Written Update on the City's Response Efforts to COVID-19.
- f. **Adopt** Resolution Approving and Finalizing the Draft City Council Policies and Procedures.
- g. **Adopt** Resolution Appropriating \$50,000 from the Restricted Revenues Fund, City Art Fund Fees in Support of the Construction of a Tanforan Assembly Center Memorial at the San Bruno BART Station.
- h. **Adopt** Resolution Approving Amendment to the FY 2021-22 Capital Improvements Program to Include the Regulated Output Streetlight Replacement Project and Appropriating \$500,000 from the General Fund Capital Reserve.
- i. **Adopt** Resolution to:
 1. Authorize the City Manager to Execute a General Service Agreement with State Roofing Systems, Inc. for the Library Roof Replacement in the Amount of \$193,380, Approving a Contingency of \$19,338, and Approving a Total Budget in the Amount of \$212,718;
 2. Authorize The City Manager to Execute a General Services Agreement with Matrix HG, Inc. for the Library HVAC Installation Project in the Amount of \$199,917, Approving a Contingency of \$19,991, and Approving a Total Budget in the Amount of \$219,908; and
 3. Appropriating \$83,626 from the General Fund Capital Reserve Fund Balance to the Library Facility Improvement CIP Project, And Approving a Total Project Budget in the Amount of \$432,626.
- j. **Adopt** Resolution of the City Council of the City of San Bruno Acknowledging Receipt of a Report Made by the Fire Chief of the San Bruno Fire Department Regarding the Inspection of Certain Occupancies Required to Have Annual Inspections Performed Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

6. STUDY SESSION

- a. **Receive** Report and Provide Direction Regarding Proposed Amendments to Public Noticing Procedures for Development Projects.

Michael Laughlin, Planning and Housing Manager, presented the report.

There were no public comments regarding the item.

Discussion item only. No motion taken.

7. CONDUCT OF BUSINESS

- a. Adopt the Following Resolutions Relating to the City of San Bruno Recreation and Aquatic Center Project:
- Approving a Project Budget Increase of \$560,000 to Adjust the Total Project Budget from \$59,980,228 to \$60,540,228;
 - Authorizing the City Manager to appropriate an additional \$346,000 from the Water Fund to fund Water related work and contingency for the project;
 - Authorizing the City Manager to appropriate an additional \$104,000 from the Sewer Fund to fund the Sewer related work and contingency for the project;
 - Authorize the City Manager to appropriate an additional \$110,000 of Park In-Lieu Funding to fund the additional permanent sidewalk improvement for the project;
 - Appropriating Project Budget for the Following Agreements:
 - Good City to Provide Planning and Permit Compliance Services in an Amount Not to Exceed \$150,000;
 - Audrey V. Jones-Taylor to Provide Project Management and Business Plan Services in an Amount Not to Exceed \$127,500;
 - In addition, Authorizing the City Manager to Amend Various Agreements:
 - Group 4 Architects to Provide Design Support through the Construction Phase in the Amount of \$746,062 for a Total Agreement Amount Not to Exceed \$6,585,350;
 - Griffin Structures Inc., to Provide Construction Management Services in the Amount of \$350,000 for a Total Agreement Amount Not to Exceed \$1,279,000;
 - CPM Associates Inc., to Provide Project Management and Construction Coordination Support in the Amount of \$860,250 for a Total Agreement Amount Not to Exceed \$935,250; and
 - Authorizing Utilization of \$1,039,456 of Construction Contingency to Fund the Project Soft Costs

Hae Won Ritchie, City Engineer and Rodrigo Macaraeg, Project Consultant, presented the report.

The following members of the public spoke regarding the item:

- Jeremy Sarnecky – Spoke with questions about the project.
- Jim Evangelist – Spoke in opposition of the proposed funding sources and requested that the San Bruno Community Foundation be asked to fund the remaining balance for the project.

M/S M. Medina/Hamilton to adopt the agreements within the resolution, but to locate other funding sources for the remaining resolution items, and to specifically reach out to the San Bruno Community Foundation to potentially fund the remaining resolution items. **Motion carried 3-2 with Councilmember Salazar and Mayor Medina opposed.**

8. COMMENTS FROM COUNCIL MEMBERS

a. Tom Hamilton:

Update from Downtown Improvement Committee on progress and upcoming events.

Tom Hamilton, Councilmember, provided the update.

- Karen Cunningham, San Bruno resident, is partnering with the Downtown Improvement Committee.
- Announced two meet and greet events in early February to meet downtown merchants.
- Downtown Improvement has partnered with San Mateo County on the Choose Local Initiative.

Marty Medina:

- Reminded residents to shop local.
- Baseball and softball season is beginning in San Bruno.

Linda Mason:

- San Bruno is hosting a volunteer recognition event and nominations are due on February 28, 2022.
- Requested that Council Policies & Procedures be provided to all the city's committees, boards and commission members.
- Requested an update on the recruitment on the Culture & Arts Commission.
- Requested the San Bruno Community Foundation to archive their meeting recordings.

Rico E. Medina:

- The 101 managed lanes from Cunningham to Whipple will be open in early February.
- There will be a Tanforan Assembly Memorial groundbreaking event in early February at the San Bruno BART station.

9. ADJOURNMENT – The meeting adjourned at 9:52 p.m.

The next Regular City Council Meeting will be held on February 22, 2022 at 7:00 p.m.

The meeting minutes were prepared by Melissa Thurman, City Clerk for approval at the regular meeting of February 22, 2022.

Vicky S. Hasha
Deputy City Clerk

Rico E. Medina
Mayor