



**City Council Agenda Item  
Staff Report**

CITY OF SAN BRUNO

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**DATE:** February 8, 2022

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jovan Grogan, City Manager

**PREPARED BY:** Matthew Lee, Public Works Director

**SUBJECT:** Adopt the Following Resolutions Relating to the City of San Bruno Recreation and Aquatic Center Project:

- Approving a Project Budget Increase of \$560,000 to Adjust the Total Project Budget from \$59,980,228 to \$60,540,228;
  - Authorizing the City Manager to appropriate an additional \$346,000 from the Water Fund to fund Water related work and contingency for the project;
  - Authorizing the City Manager to appropriate an additional \$104,000 from the Sewer Fund to fund the Sewer related work and contingency for the project;
  - Authorize the City Manager to appropriate an additional \$110,000 of Park In-Lieu Funding to fund the additional permanent sidewalk improvement for the project;
- Appropriating Project Budget for the Following Agreements:
  - Good City to Provide Planning and Permit Compliance Services in an Amount Not to Exceed \$150,000;
  - Audrey V. Jones-Taylor to Provide Project Management and Business Plan Services in an Amount Not to Exceed \$127,500;
  - In addition, Authorizing the City Manager to Amend Various Agreements:
    - Group 4 Architects to Provide Design Support through the Construction Phase in the Amount of \$746,062 for a Total Agreement Amount Not to Exceed \$6,585,350;
    - Griffin Structures Inc., to Provide Construction Management Services in the Amount of \$350,000 for a Total Agreement Amount Not to Exceed \$1,279,000;
    - CPM Associates Inc., to Provide Project Management and Construction Coordination Support in the Amount of \$860,250 for a Total Agreement Amount Not to Exceed \$935,250; and
  - Authorizing Utilization of \$1,039,456 of Construction Contingency to Fund the Project Soft Costs

**BACKGROUND:** This staff report includes various budgetary updates related to the City's Recreation and Aquatic Center (RAC) project. The report includes contract/agreement adjustments, budgetary changes, and various project cleanup items related to the transition of the project from its design phases (that were administrated by the City Manager's Office and the Community Services Department) to now being a project that is under construction and administered by the Public Works Department. Additionally, items that were previously funded as grant reimbursables (paid for by a grant from the San Bruno Community Foundation) during the design phases of the project are requested to be appropriated to the RAC capital improvement project account for efficient accounting of all project related expenses.

In 2015, the San Bruno Community Foundation conducted a broad-based Community Listening Campaign to identify the community's priorities for use of the restitution funds received following the 2010 Pacific Gas & Electric Company (PG&E) gas pipeline explosion in San Bruno's Crestmoor neighborhood. To narrow the results of the Listening Campaign, the City conducted a subsequent facilitated community discussion in 2016, to establish community facility prioritization, which identified replacement of the Veterans Memorial Recreation Center and Swimming Pool as the community's highest priority.

The new Recreation and Aquatics Center Project has been planned as a single project located in San Bruno City Park, 251 City Park Way, in the same general area as the existing Veterans Memorial Recreation Center.

The first two of three separate phases of the Project are complete. Phase I of work included the conceptual design of the new Recreation and Aquatics Center (RAC). Phase II served to develop the schematic design plans and construction drawings. The City is currently in the final, Phase III, of project which is construction.

This staff report details budget and scope adjustments that were made in Phase II and Phase III that require a project budget adjustment and authorization for the City Manager to amend agreements to ensure the project has sufficient funds and contingency to be successfully completed and to align agreements with budgets.

The budget adjustments include appropriating additional funds to fully fund the water and sewer work and their respective contingencies, as well as funding permanent pedestrian sidewalk improvements not originally included in the Project scope. No other new appropriations are a requested at this time. Adjustments to agreements are proposed to be funded by contingency. Adjustments are needed for additional services unanticipated at the time of the original scoping of the Project or were included as additive services in agreements that were not previously funded which include but are not limited to items such as additional design services, construction management, project management, permitting, and environmental monitoring services to ensure successful completion of the design phase and project construction.

The current request excludes the solar funding request as staff continue to look for alternative funding sources for that component of the building.

A summary of the primary Project agreements and contract for the RAC are described below.

Group 4 Architecture

On December 12, 2017, the City Council approved an agreement with Group 4 Architecture to prepare conceptual designs. On July 24, 2018, City Council approved an agreement with Group 4 Architecture for the development of design and construction documents (Phase II). To complete the construction documents and to allow the project to obtain environmental clearance, additional services were added to Group 4's tasks and to their respective subconsultants to prepare the necessary documents to comply with the California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA) requirements related to biological, archaeological, and historical permits. Additional work included required biological and archaeological training and monitoring during construction. On June 8, 2021, Project budget was authorized for the additional services in Phase II required to complete the designs and environmental clearance. A portion of Group 4's contract amount that was allotted for tasks to complete the Project in Phase III was spent during Phase II in order to expedite the Phase II completion. The funding for those tasks needs to be reconciled in order to continue to utilize Group 4's services during to Phase III to complete the project, which requires an agreement amendment.

Griffin Structures Due to limited staff resources, the City determined it was unable to dedicate a City staff person as project manager to coordinate design and construction documents preparation. In March 2019, City Council approved an agreement with Griffin Structures to provide comprehensive pre-construction project management and construction management services to provide constructability review, bidding assistance and project budget preparation during Phase I and II of the Project. Griffin's assistance during the pre-construction phase, including the environmental permitting process and design changes, resulted in spending a portion of Griffin's agreement amount in Phase II that was allotted for tasks through completion of the Project in Phase III in advance. Additionally, the environmental clearance period extended the timeline of Phase II. The funding for those tasks needs to be reconciled to continue to utilize Griffin's services during Phase III to complete the project.

Good City Company Good City Company was retained by the City to process the entitlement approval in July 2019. The scope for the service was initiated by the Community and Economic Development Department. Work performed under the agreement included reviewing development plans, processing a Conditional Use Permit, preparing staff reports and conditions of approval Planning Commission's review. The work also included coordination with the environmental consultant to prepare the RAC environmental document. Good City Company worked with the environmental

consultant on the completion of a historic assessment of the Veteran Memorial Hall building.

Since project entitlement, the Good City Company assisted the City in other areas such as to satisfy conditions of approval, to review construction drawings for building permit compliance and to follow through with various permit requirements from the California Department of Fish and Wildlife (CDFW), U.S. Army Corps of Engineers (USACE), U.S. Fish and Wildlife Services (USFWS), and Regional Water Quality Control Board (RWQCB).

More recently, the Good City Company's efforts has been focusing on monitoring and reporting for biological, cultural, historical, and archaeological protection and conservation. Good City Company will serve as the Project Permit Coordinator in the remaining construction phase by coordinating compliance with all permit requirements with the construction team.

Audree V. Jones-Taylor On May 18, 2020, the City retained Audree V. Jones-Taylor to provide consultancy services to management and staff in the Community Services Department in the areas of parks, recreation, aquatic, senior, library, and park maintenance services. Additionally, the consultant scoped of work was expanded to include the development of a Business Plan for the RAC and serve as the Project Manager for the project after the departure of the Community Services Director for several months until a new Director was hired.

CPM Associates Inc. Due to limited staff resources to dedicate a project manager and support staff to oversee and coordinate consultants work with various City Departments and to the public, and considering the magnitude and complexity of the project, it was determined consultant project manager was necessary before construction began. In July 2021 a request for qualifications (RFQ) was sent to various qualified firms requesting staff project management augmentation services during the construction phase of the Project.

CPM Associates Inc. was selected from several qualified firms and will be serve as the City's Project Manager overseeing all the work of the construction manager, architect, builder, and subcontractors to ensure that the Project is completed in conformance with the City's scope, quality, schedule and budget requirements. CPM Associates provided day-to-day coordination with City staff, Griffin and Group 4 while overseeing the overall progress of the project, reviewing progress payments, change orders and funding coordination, will be leading various project team meetings and providing regular project updates to the City Council, RAC Advisory Committee and San Bruno Community Foundation.

Lathrop Construction Inc. On June 8, 2021, the City Council authorized the City Manager to execute a construction contract with Lathrop Construction Inc., in an amount not-to-exceed \$43,031,000 with a contingency of \$4,687,046 and approved the

total Project budget of \$59,980,228. The construction notice-to-proceed was issued on September 7, 2021. Construction is expected to complete by fall of 2023. No changes are requested to this contract.

**DISCUSSION:** The scope of the Project includes realigning City Park Way to relocate the stormwater culvert and optimize the layout of the parking facilities and roadway. As part of the relocation and in keeping with best practices and to keep water, fire, and sewer services available to parts of the city during construction, the water main and sanitary sewer main will be relocated to be within the new roadway alignment. The Lathrop contract bid item included the water main construction in the amount of \$594,000 and sanitary sewer main construction in the amount of \$476,000. The original budget approved by Council included allocations of these amounts from the Water and Sewer Funds, respectively.

A portion of the construction costs for mobilization/demobilization and complying with general conditions and requirements on the Project can be attributed and applied to the Water and Sewer Funds to pay their fair share of these costs. Similarly, contingency for work performed on the sewer and water utilities should be set aside from those respective funds. Appropriations of \$136,000 from the Water Fund and \$104,000 from the Sewer Fund are requested for the shared costs and contingency. A temporary water bypass line was determined as being necessary after the commencement of construction due to its current alignment west of the former and new RAC facility. The cost of the temporary water bypass line was not included in the contract so the City anticipates a change order in the amount of \$210,000.

The Water Fund appropriation is requested to be adjusted from \$594,000 to \$940,000, an increase of \$346,000, to fund the temporary water bypass line, to pay its fair share of general construction costs and to provide construction contingency. The Sewer Fund appropriation is requested to be adjusted from \$476,000 to \$580,000, an increase of \$104,000, to pay its fair share of general construction costs and to provide contingency.

To provide improved access between the parking area near the former pool site, across City Park Way, and to the eastern portion of the park, certain pedestrian improvements like sidewalk, ramps and crossing markings are being proposed to be added. The Park In-Lieu Fund appropriation is requested to be adjusted from \$1,720,000 to \$1,830,000, and increase of \$110,000, to fund the sidewalk and pedestrian improvements at Desoto Road to provide permanent pedestrian improvements.

Should the City Council approve these requested adjustments to the Water, Sewer, and Park-In-Lieu Funds, the total Project budget will increase by \$560,000 from \$59,980,228 to \$60,540,228.

The discussion below is regarding consultant agreements and amendments including amounts. The Fiscal Impact section discusses the proposed plan for funding the amendments.

*Group 4 Architecture* Group 4 Architecture has two agreements for this Project, Phase I (Prepare Conceptual Design) and Phase II (Prepare Design and Construction Documents), approved by the City Council on December 12, 2017 and July 24, 2018, respectively. The total authorized amounts of the two agreements is \$5,839,288.

On June 8, 2021, the City Council approved the project budget which included a budget of \$6,484,371 for Group 4's cost, with an allowance to pay for additional services required to complete the CEQA and NEPA documentations and designs during the design phase. An agreement savings of \$8,898 was realized in Phase I, resulting in an agreement increase of \$624,401 for Phase I and II. A request to Council to execute the agreement amendment was deferred at that time so it is currently being requested.

After the start of construction and as shown in the table below, it was determined that additional services would be needed related to the building commissioning and permit conditions to perform biological and archaeological monitoring and reporting for an additional cost of \$121,661. Council is being requested to approve an additional \$121,661 to Group 4's agreement which brings the net additional agreement amendment to \$746,062 to Group 4's original agreement for a revised total agreement amount of not-to-exceed \$6,585,350. Therefore, the difference between what is needed for the total agreement amount of \$6,585,350 and what was budgeted of \$6,484,371 is \$100,979.

<b>GROUP 4 ARCHITECTURE</b>	<b>Amount</b>
Phase I – To Develop Conceptual Design	\$418,900.00
Phase II – To Develop Design and Construction Documents	\$5,420,388.00
<b>Total Contract</b>	<b>\$5,839,288.00</b>
<b>Additional Services:</b>	
<i>Permitting and Compliance</i>	
CEQA Related Expenditures (Phase II)	\$123,008.00
NEPA Related Expenditures (Phase II)	\$111,847.00
Commissioning and Construction Monitoring Requirements (Hazardous Material, Biological, and Archaeological, Phase III)	\$121,661.00
<i>Design Services</i>	
Design Changes	\$398,444.00
Phase I - Contract Savings	-\$8,898.00
<b>Total Additional Services</b>	<b>\$746,062.00</b>
<b>Revised Total Contract Amount</b>	<b>\$6,585,350.00</b>

The total agreement for Design Services represent approximately 11% of the total project budget.

Griffin Structures

Griffin Structures' agreement with the City is currently for an amount not-to-exceed \$929,000 to provide construction management services during the design and construction phases of the Project. The necessary permitting process and design changes to comply with CEQA and NEPA requirements extended the projected completion date from April 2023 to September 2023, which results in Griffin providing additional services through the completion of the Project. This \$350,000 additional cost will result in a revised total amended agreement amount not-to-exceed \$1,279,000. City Council had approved this budget for Griffin Structures at the time of construction contract award so no additional appropriation or budget adjustment is required for this agreement amendment. A request to Council to execute the agreement amendment was deferred at the time of construction award so it is currently being requested.

<b>GRIFFIN STRUCTURES</b>	<b>Amount</b>
Pre-Construction Phase (January 2019 to July 2020)	\$188,670.00
Construction Phase (August 2020 to March 2023)	\$740,330.00
<b>Total Agreement</b>	<b>\$929,000.00</b>
<b>Additional Services:</b>	
CM Support through Construction Completion (April 2023 to September 2023)	\$350,000.00
<b>Total Additional Services</b>	<b>\$350,000.00</b>
<b>Revised Total Agreement Amount</b>	<b>\$1,279,000.00</b>

The total agreement for Construction Management Services represent approximately 2.1% of the total project budget.

Good City Company

Good City Company provided planning and administration services during the design and construction document preparation phase (Phase II). Good City Company coordinated the preparation of NEPA and CEQA documents. Good City Company will continue to serve as the permit coordinator to monitor and ensure permit compliance through the construction phase of the Project (Phase III). Good City Company's services were budgeted \$110,515 in the original project budget; however, additional budget was required for the permit coordination and construction monitoring in the amount of \$39,485. Good City Company's services will total approximately \$150,000.

Audree V. Jones-Taylor

In support of the RAC project, the City retained Audree V. Jones-Taylor to provide provided project management services and development of a Business Plan for the facility. The cost for project management services totaled \$67,477.20. Funding for the business plan was provided by a separate grant reimbursement agreement with the San Bruno Community Foundation in the amount of \$60,000. Total costs for both services was \$127,477.20.

*CPM Associates*

The staff project management role has shifted during the various phases of the project starting with the City Manager's Office in 2017 with conceptual design (Phase I) and Community Services Department during design development (Phase II). Within those phases, staff had turned over and various assistance was retained due to the size and complexity of the Project, meaning that there had been at least five different City staff and an Interim Community Service Director managing the Project. The Project was transferred to the Public Works Department for this last Phase III for construction.

Due to limited staff resources available within the Public Works Department to manage a Project of the RAC magnitude and complexity, on July 21, 2021, the City issued an request for qualifications (RFQ) for professional services to provide project management support to serve as the City representative and project manager during the construction phase (Phase III). On August 4, 2021, seven firms with various levels of experience submitted their proposal and qualifications.

The City reviewed each proposal based on an evaluation of their experiences with public agencies, type and size of projects, availability, references, a comparison of each proposal, and an analysis of the hourly rates for the various disciplines required for comprehensive project management and construction coordination services. Based on this analysis, the City determined that CPM Associates, Inc., had the most relevant experience and were most highly qualified.

CPM Associates was provided an agreement for \$75,000 to immediately assist the City with project management support services. CPM Associates serves as the official Project Manager, monitors the Project budget and construction progress, and updates the RAC Advisory Committee, the San Bruno Community Foundation and the City Council. CPM Associates' services include day-to-day city staff construction coordination, reviewing progress payments and change orders, and coordinating cost with various funds, through the completion and occupancy of the facility.

With the ultimate goal of delivering this project to the community on time and on budget with no construction claims or disputes, and understanding that this project is technically complex, this work will require close coordination with all stakeholders including end users to be successful. The complexity of coordinating the intricate details and expected quality in constructing the building, street and utility work, including indoor/outdoor pool, foundation and framing system with all the plumbing, electrical, mechanical system and architectural finishes while maintaining code compliance and the goal to construct an efficiently-maintained facility can be challenging and overwhelming without appropriate staffing support to facilitate technical resolutions and decisions. Project management in constructing large projects, including facilities construction, is a specialized skill.

It is anticipated the creek, street and utility related work are to be performed concurrently with the building and pool is expected to demand attention from on-site

construction manager and project manager to timely facilitate of issues and resolution is critical in avoiding costly delay and minimizing public inconvenience.

Supporting the Project with a dedicated project manager and support staff to provide timely communication of issues and resolutions during construction will minimize the risk of paying costly delay claims and will allow the existing staff to remain focused on their multitude of other projects and responsibilities. The advanced project management support is needed on a temporary basis during construction.

The project management support is fundamentally different from the construction management support that Griffin is providing in the following ways.

Griffin Structures will be the City’s Construction Manager and Contractor’s primary field contact, oversee on-site operations, oversee compliance with project requirements and safety. Griffin Structures’ responsibility will include validating construction change order cost, progress payment requests, and report challenges and propose resolutions to the City Project Manager. CPM Associates will be the City’s Project Manager representing the City to stakeholders including consultants, Contractor, City staff, RAC Advisory Committee, Council members and the public. CPM Associates will oversee all phases of the project including schedule and budget. CPM Associates’ primary responsibility is to properly communicate issues in a timely manner, recommend resolutions to the City, and coordinate the implementation of those resolutions with the Construction Manager and project consultants. CPM Associates’ responsibility includes managing consultants’ work and coordinating actions with City Departments and staff as well as recommending change order approval and progress payment request for payment.

<b>CPM ASSOCIATES</b>	<b>Amount</b>
Project Manager (September 2021 through December 2021)	\$75,000.00
<b>Total Agreement</b>	<b>\$75,000.00</b>
<b>Additional Services:</b>	
Project Manager (January 2022 through September 2023)	\$357,150.00
Project Management and Construction Coordination Support (January 2022 through September 2023)	\$503,100.00
<b>Total Additional Services</b>	<b>\$860,250.00</b>
<b>Revised Total Agreement Amount</b>	<b>\$935,250.00</b>

The total agreement for Project Management Services represent approximately 1.5% of the total project budget.

A summary of the agreement amendment amounts relative to the approved budget on June 8, 2021 is shown in the table below.

<b>SUMMARY OF AGREEMENTS</b>	<b>Budget Impact Amount</b>
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Group 4	\$100,979
Griffin Structures	\$0
Good City Company	\$34,845
CPM Associates	\$935,250
<b>Revised Total Agreement Budget Impact</b>	<b>\$1,075,714</b>

Project Savings

At the time of construction award, the various environmental permitting work and building commissioning were budgeted approximately \$82,500 and \$50,000, respectively. Of the \$82,500 environmental budget, a savings of \$63,200 is expected that can be utilized, along with the \$50,000 for building commissioning to fund Group 4’s expanded services.

The City had budgeted \$375,000 for temporary space for the Community Services department. Of this amount, a savings of approximately \$275,000 is anticipated.

Budget Overage

A budget of \$373,573 was established at the time of construction award that was intended fund the various Fee, Administration, and Business Plan related costs such as CEQA filing fees, legal fees, permit application fees for CDFW, USACE, USFWS, and RWQCB, building permit plan check fee, green building fee, planning and entitlement services, business planning, and staff fees. Additional expenditures were incurred and applied to this budget such as traffic engineering review as part of CEQA, staff augmentation services, postage, mailer production, and Project bid advertising costs. Some of these costs date to the inception of the RAC project in 2017 for community engagement. The total costs of the fees and administration were underbudgeted and a total of \$765,000 is anticipated to be needed which staff propose is covered by the contingency.

Summary tables are provided in the Fiscal Impact section showing the original approved budget and the requested amended budget amounts.

**FISCAL IMPACT:**

The revised total cost for this Project, which is discussed above, is \$60,540,228 an increase of **\$560,000** from the June 8, 2021 City Council approved project budget. New appropriations from the Water Fund in the amount of \$346,000; Sewer Fund in the amount of \$104,000; and Park-In-Lieu Fund in the amount of \$110,000 is requested. Sufficient funds are available in these funds for the requested appropriations.

The following table summarizes the total Project costs and existing and proposed funding sources.

<b>RAC PROJECT COSTS AND FUNDING SOURCES</b>	<b>Amount</b>
<b>Approved Project Cost (Including Contingency)</b>	<b>\$ 59,980,228</b>

<b>RAC PROJECT COSTS AND FUNDING SOURCES</b>	<b>Amount</b>
<b>Revised Project Cost (Including New Appropriations)</b>	\$ 60,540,228
<b>Additional Funds Requested (1)</b>	\$ 560,000
<b>Approved Funding Amounts and Sources (June 8, 2021)</b>	
San Bruno Community Foundation Grant	\$ 50,000,000
Park-In-Lieu Fund	\$ 1,720,000
YouTube Community Benefit Payment (1400/1450 Bayhill)	\$ 4,500,000
PG&E Settlement Funds, Ex Partee Disclosures	\$ 1,000,000
Residual Funds from Crestmoor Neighborhood Rebuild Project	\$ 900,000
Water Fund	\$ 594,000
Sewer Fund	\$ 476,000
Measure A and Gas Tax Fund	\$ 750,000
City Art Fund	\$ 50,000
<b>Funding Source Subtotal</b>	<b>\$ 59,990,000</b>
<b>(1) Additional Funds Requested From Various Funding Sources</b>	
Water Fund (water bypass line, fair share construction costs and contingency)	\$ 346,000
Sewer Fund (fair share construction costs and contingency)	\$ 104,000
Park-In-Lieu Fund (permanent pedestrian improvements)	\$ 110,000
<b>Total Additional Funds From Various Funding Sources</b>	<b>\$ 560,000</b>

As detailed in the table below, the net budget needed to fund the various agreement amendments and Fees / Administration / Business Plan line items including project savings equals \$1,039,456. A contingency of 11.32% of construction costs was established for the Project. Staff proposes to utilize the project contingency to fund the budget need, which leaves a remaining project contingency of approximately 8.5%. This Project contingency level amount is reasonable for the overall project scope and cost for a large project. The water and sewer work have 15% contingencies for their respective work.

The updated total estimated Project costs and budget are as follows:

<b>PROJECT BUDGET</b>	<b>6/8/2021 Approved Budget</b>	<b>Proposed Amended Budget</b>	<b>Requested Augmentatio n (Reduction)</b>
Design (Group 4)	\$ 6,484,371	\$ 6,585,350	\$ 100,979
Environmental	\$ 82,500	\$ 19,300	(\$ 63,200)
Project Manager (CPM Associates)	\$ 0	\$ 432,150	\$ 432,150
Project Management and Construction Coordination Support (CPM Associates)	\$ 0	\$ 503,100	\$ 503,100
Project Management and Construction Management (Griffin Structures)	\$ 1,279,000	\$ 1,279,000	\$ 0
Geotechnical, T&I, Waterproofing, Commissioning Services	\$ 486,262	\$ 436,262	(\$ 50,000)
Construction Contract (Lathrop)	\$ 43,031,000	\$ 43,031,000	\$ 0
Contingency (10.9 to 8.5%)	\$ 4,687,046	\$ 3,647,590	(\$ 1,039,456)
Lara Field Parking Lot	\$ 1,61,953	\$ 1,161,953	\$ 0
Traffic signals, Sewer, Water, Sidewalk, CityNet Fiber	\$ 850,000	\$ 1,410,000	\$ 560,000
Temporary space during construction	\$ 375,000	\$ 100,000	(\$ 275,000)
Furniture Fixtures and Equipment	\$ 1,013,000	\$ 1,013,000	\$ 0
Electronic systems and special equipment	\$ 25,000	\$ 25,000	\$ 0
Utility company connection and services	\$ 131,523	\$ 131,523	\$ 0
Fees / Administration / Business Plan	\$ 373,573	\$ 765,000	\$ 391,427
<b>Approximate Total Project Cost</b>	<b>\$ 59,980,228</b>	<b>\$ 60,540,228</b>	<b>\$ 560,000</b>

Please note, the budget excludes the \$1,300,000 estimated cost to add Solar to the building as staff are exploring other potential funding options. At this time, there is not identified funding to finance the added cost to complete the solar system installation. Staff will seek grant funding and examine alternative financing models for the solar system, with the goal of amending the Project scope once funds are secured.

**ENVIRONMENTAL IMPACT:** There is no environmental impact.

**RECOMMENDATION:** Adopt the Following Resolutions Relating to the City of San Bruno Recreation and Aquatic Center Project:

- Approving a Project Budget Increase of \$560,000 to Adjust the Total Project Budget from \$59,980,228 to \$60,540,228;
  - Authorizing the City Manager to appropriate an additional \$346,000 from the Water Fund to fund Water related work and contingency for the project;
  - Authorizing the City Manager to appropriate an additional \$104,000 from the Sewer Fund to fund the Sewer related work and contingency for the project;
  - Authorize the City Manager to appropriate an additional \$110,000 of Park In-Lieu Funding to fund the additional permanent sidewalk improvement for the project;
- Appropriating Project Budget for the Following Agreements:
  - Good City to Provide Planning and Permit Compliance Services in an Amount Not to Exceed \$150,000;
  - Audrey V. Jones-Taylor to Provide Project Management and Business Plan Services in an Amount Not to Exceed \$127,500;
  - In addition, Authorizing the City Manager to Amend Various Agreements:
    - Group 4 Architects to Provide Design Support through the Construction Phase in the Amount of \$746,062 for a Total Agreement Amount Not to Exceed \$6,585,350;
    - Griffin Structures Inc., to Provide Construction Management Services in the Amount of \$350,000 for a Total Agreement Amount Not to Exceed \$1,279,000;
    - CPM Associates Inc., to Provide Project Management and Construction Coordination Support in the Amount of \$860,250 for a Total Agreement Amount Not to Exceed \$935,250; and
- Authorizing Utilization of \$1,039,456 of Construction Contingency to Fund the Project Soft Costs

**ALTERNATIVES:**

1. Do not authorize the appropriations from the Water and Sewer Funds and utilize other fund sources within the existing budget for water and sewer related contingency. Do not authorize the appropriations from the Park-In-Lieu Fund to either construct permanent pedestrian improvements or utilize contingency to construct the pedestrian improvements.
2. Do not authorize adjustment of the \$1,039,456 from the contingency in full or part and amend consultant agreements to reduce scope. This action will require staff to return to City Council to approve additional funds and amend the consultant agreements in order to complete the project, which may cause delay to the completion of the project. The City will also be challenged in staffing the construction support and responding to design questions, which could also cause delays and unintended complications and costs from the loss of expertise.

3. Authorize funding the \$1,039,456 from additional appropriations to fully fund the consultant agreements.

**ATTACHMENTS:**

1. Resolution
2. Project Location Map
3. 2021-22 CIP Budget Sheets