



## City Council Agenda Item Staff Report

CITY OF SAN BRUNO

---

**DATE:** May 10, 2022

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Jovan D. Grogan, City Manager

**PREPARED BY:** Ann Mottola, Community Services Director

**SUBJECT:** Adopt Resolution Authorizing the City Manager to Execute an Agreement with Loral Landscaping, Inc. for the Renovation of the College Drive Median from Skyline to Sheryl Drive in an Amount Not to Exceed \$99,839

**BACKGROUND:** In 2018, members of the Pacific Heights neighborhood reached out to the City to express their desire for an improvement to the College Drive median landscaping. The community had organized to support an effort to enhance their neighborhood with landscaping improvements to their private property, and planting trees in the City's right of way on College Drive. They also coordinated clean up events on College Drive to remove weeds and debris.

In 2019, community members from this neighborhood began planting trees on the College Drive median between Skyline and Sheryl Drive and again approached the City to make landscaping improvements to the median. The City did not have the resources for a maintenance project of this scope; however, they did run irrigation to the median to support the newly planted trees.

With a continued interest from the Pacific Heights neighborhood in making substantial maintenance improvements to the median, and with no funding available for this project, City Staff and community members endeavored to find community partners to contribute to the project. Skyline College demonstrated interest in the project, however, they were interested in seeing a plan before they would formally support the project.

In November 2020, D.R. Horton offered to donate in-kind services to the project and provided a landscape architect to develop a landscaping and planting plan for the median. The schematic plan was substantially complete in April 2021. The plan proposed to retain the trees planted by the community, replace the current groundcover with drought-tolerant plants, and incorporate areas of decorative hardscaping.

City staff consulted with Loral Landscaping, Inc. to review the plan and gain insight on proposed material placement, selection, and substitutions. The final plan from D.R. Horton was complete in June 2021 and included material considerations from the community, Loral, and Staff. The City also asked Loral to provide and estimate for the project with and without hardscaping. Loral estimated the softscape elements to be \$80,000. The estimate with hardscaping ranged from \$100,000 to \$120,000 depending on the type of hardscaping used. The City used this estimate to create a budget range for the project and to begin to create a funding plan.

City Council approved a budget enhancement in the FY 2021-22 budget of \$30,000 in the Parks Maintenance operations budget for the College Drive median project. Staff and community members continued to work to identify community partners to fund the balance of the project.

In April 2022, after review of the schematic plan developed by D.R. Horton and using that plan to support a funding request within their agency, Skyline College notified the City that they would contribute \$40,000 to improve the median on College Drive between Skyline and Sheryl Drive.

**DISCUSSION:** This project has been in development for several years and has been a collaboration between the City and the community. Community partners are funding more than half of the total project cost, including the trees planted on the median that will be incorporated into the design, the schematic design and planting plan donated by D.R. Horton, and the contribution from Skyline College. The total project cost is \$125,839. The community's contribution is \$66,000 or 52.45%.

**Project Cost**

Trees (In-Kind provided by Pacific Heights Community)	\$ 8,000
Schematic Design and Planting Plan (In-Kind provided by D.R. Horton)	\$ 18,000
Project Funding (Skyline College)	\$ 40,000
Project Funding (City of San Bruno)	\$ 59,839
<b>Total Project Cost</b>	<b>\$125.839</b>

Staff reviewed the proposal from Loral Landscaping, Inc. for the project scope and worked with Loral to value engineer the hardscaping elements and negotiate the final cost. Staff also worked to replace the type of mulch used in Loral's initial proposal and decrease density of plantings. The cost was reduced from \$119,918 to \$99,839.

As this is a landscape maintenance project that would only replace existing materials, it is not a public works project that requires formal or informal competitive bidding per the Uniform Public Construction Cost Accounting Act, which the City has previously adopted. Due to their community participation in the project and assistance with advising the schematic plan, and due to the collaborative value engineering of their proposal, Staff is recommending the City Council authorize an agreement with Loral for an amount not to exceed \$99,839.

**FISCAL IMPACT:** The full cost of the median landscaping, including labor, is \$99,839. City Council approved a budget enhancement in the 2021-22 budget of \$30,000 in the Parks Maintenance operations budget for the College Drive median project. The remaining \$29,839 needed to complete this project is available in the Parks Maintenance operations budget.

**College Drive Median Funding**

Parks Maintenance Operations Budget – Allocated in the FY 2021-22	\$ 30,000
Parks Maintenance Operations Budget – Additional Request	\$ 29,839
Skyline College Contribution	\$ 40,000
<b>Total</b>	<b>\$ 99,839</b>

The full \$99,839 will be charged to the Parks Maintenance operations budget and the reimbursement from Skyline College will be credited back to the City at the project completion.

**ENVIRONMENTAL IMPACT:** There is no environmental impact.

**RECOMMENDATION:** Adopt resolution authorizing the City Manager to execute an agreement with Loral Landscaping, Inc. for the renovation of the College Drive median from Skyline to Sheryl Drive in an amount not to exceed \$99,839.

**ALTERNATIVES:** 1. Do not approve the contract with Loral Landscaping, Inc., and direct staff to issue a new request for proposal for the work.  
2. Do not approve the project and direct staff to identify alternative funding for the project.

**ATTACHMENTS:** 1. Resolution