



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: November 8, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Jovan D. Grogan, City Manager

PREPARED BY: Ann Mottola, Community Services Director

SUBJECT: Community Flea Market 2023

BACKGROUND: At the September 13, 2022, meeting of the City Council, Staff was directed to explore the resources necessary to restore the Community Flea Markets in calendar year 2023.

DISCUSSION: The Recreation and Senior Services Divisions program plans are based on budgeted resources, staffing levels, and facility availability. Staffing resources are a significant contributor to program planning as each program requires the work of Staff who shepherd a program from creation through implementation. The Recreation and Seniors Services Divisions currently consist of 5 FTE's:

- 3 Recreation Program Coordinators (the most recent hire began on October 17, 2022)
- 1 Food Services Coordinator
- 1 Superintendent
- 1 Supervisor (VACANT)

When the 2022-23 fiscal year program plan was developed, certain programs that were traditionally located in City Park or the former recreation center, including the Community Flea Market, were suspended due the Recreation and Aquatic Center construction's impact to City Park and due to the staffing levels of the Divisions. As we move further from COVID, we have been mindful of restoring programs responsibly, balancing the work with Staff resources required to successfully manage these programs – and the Staff available.

Currently, the Recreation and Seniors Team does not have capacity to increase workload. The Senior Center is at 100% operations programmatically as compared to before COVID, even though it lost its long-time Supervisor due to retirement. The remaining Staff have redistributed workloads so they can support this vital operation.

Additionally, due to the Recreation and Aquatic Center construction's impact to City Park, Community Services did not include in its program plan for FY 2022-23 the Community Flea Market. The work to relocate the event was beyond the capacity of what the current staffing level could accommodate in this calendar year.

However, a bit of relief is in sight as the newest Recreation Coordinator started working with the City on October 17, 2022. This position will allow Recreation to develop a City-run summer

camp program and several Community events including the Community Flea Market in September 2023. The actual program plan is contingent on Staffing requests that are part of the Recreation and Aquatic Center Implementation Plan, as the work of the Recreation Division will increase substantially in the next year as we prepare to open the new facility.

FISCAL IMPACT: There is no fiscal impact.

ENVIRONMENTAL IMPACT: The action is not a project subject to CEQA.

RECOMMENDATION: Receive Report.

ALTERNATIVES: None.

ATTACHMENTS: None.