



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: March 14, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Jovan D. Grogan, City Manager

PREPARED BY: Lupita Huerta, City Clerk

SUBJECT: Provide Direction to Staff to Revise the City of San Bruno's Advisory Commissions, Boards and Committees Names

BACKGROUND:

The City of San Bruno has twelve advisory bodies to the City Council. The advisory bodies are referred to as Commissions, Boards and Committees (CBC's). Members of CBC's are appointed by the City Council to serve various terms, as defined by the bylaws and rules that govern each advisory body.

The title of three CBC's names contain the word "citizen." While this term "citizen" has historically been used, there is not a U.S. citizen requirement to serve on any of the advisory bodies. The three CBC's that contain the word "citizen" in the title are:

- Citizens Crime Prevention
- Citizens Revenue Measure Oversight Committee
- Senior Citizens Advisory Board

DISCUSSION:

As referenced in the Merriam-Webster dictionary, the word "citizen" means:

- a. a native or naturalized person who owes allegiance to a government and is entitled to protection from it; a member of a state
- b. an inhabitant of a city or town especially
- c. a civilian as distinguished from a specialized servant of the state

The CBC bylaws do not require that a volunteer member that serves on a CBC be a naturalized citizen. Rather, one of the various requirements is that a member be a resident, business leader or a high school student enrolled in the City of San Bruno. The use of the word "citizen" may confuse and/or deter an individual from applying to a CBC.

Staff recommends removing the word "citizen" from all current or future Commissions, Boards and Committees titles/names and refer to the CBC's collectively as the City of San Bruno Advisory Commissions, Boards and Committees and the updated CBC names be as follows:

- Residents ~~Citizens~~ Crime Prevention Committee

- Community Citizens Revenue Measure Oversight Committee
- Senior Citizens Advisory Board

Should Council approve this change, staff will initiate the official name change throughout the Municipal Code and respective bylaws.

FISCAL IMPACT:

There is no fiscal impact.

ENVIRONMENTAL IMPACT:

The action is not a project subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION:

Remove the word "citizen" from the three CBC's and reference them collectively as the City of San Bruno Advisory Commissions, Boards and Committees.

ALTERNATIVES:

1. Do not remove the word "citizen" from the Advisory Commissions, Boards and Committees
2. Direct staff to make other changes to the Advisory Commissions, Boards and Committees names

ATTACHMENTS:

1. Resolution