



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: April 11, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Jovan D. Grogan, City Manager

PREPARED BY: Matthew Lee, P.E., Public Works Director

SUBJECT: Consider Adoption of Resolution Authorizing the Public Works Director, Fire Chief and City Manager, to Authorize and Execute California Office of Emergency Services (Cal OES) and Federal Emergency Management Agency (FEMA) Documents for the Purpose of Obtaining Federal Financing Assistance for Any Existing or Future Grant Program

BACKGROUND: The City of San Bruno (City) was affected by the severe weather and rainstorms in late 2022/early 2023 which brought about various emergency events including flooding, power outage events and citizen evacuation. These various events also caused significant damage to the City's infrastructure including to the City's roadways, storm drains, and streetlights.

Municipal Code Section 2.48.050 empowers the City Manager to serve as Director of Emergency Services and San Bruno Municipal Code Section 2.48.060 empowers the Director of Emergency Services to proclaim (subject to ratification by the City Council within seven days) the existence or threatened existence of a local emergency. On January 3, 2023, the Director of Emergency Services (Director) proclaimed a Local State of Emergency. The City concurrently then activated and staffed its Emergency Operations Center on January 3, 2023 through January 12, 2023.

Due to the various emergency events brought about by the late 2022/early 2023 weather and rainstorm, the City is eligible to request funding assistance from the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services (Cal OES) for costs incurred during local emergency or disaster events.

One prerequisite of applying for FEMA and/or Cal OES funding is the adoption of a resolution identifying authorized agents who can sign documents on behalf of the City to execute State and Federal disaster relief grants.

DISCUSSION: In order for the City to receive reimbursement from State and/or Federal funds for disaster relief, the City must have an active City Council Resolution designating authorized agents who can sign documents on behalf of the City.

Staff recommends that the City Council authorize the City Manager, Public Works Director and Fire Chief, by title, to be designated as authorized agents for the City of San Bruno to authorize and execute California Office of Emergency Services (Cal OES) and Federal Emergency

Management Agency (FEMA) documents for the purpose of obtaining federal financial assistance for any existing or future grant program.

The attached resolutions (Attachment 1 and Attachment 2) and their adoption are required prior to the City receiving any reimbursements related to expenses incurred responding to local emergency events. Following the date of approval, the resolutions are effective for all open and future FEMA and Cal OES declared disasters for a period of up to three (3) years.

FISCAL IMPACT: Cal OES and FEMA are coordinating disaster recovery assistance from the late 2022/early 2023 winter storm events. The estimated damage to the City of San Bruno infrastructure during the January rainstorms will be reimbursed by Cal OES and FEMA at a combined rate of 93¾%, with the City responsible for the remaining 6¼%.

ENVIRONMENTAL IMPACT: There is no environmental impact. The informational update is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION: Consider adoption of resolution authorizing the Public Works Director, Fire Chief and City Manager, to authorize and execute California Office of Emergency Services (Cal OES) and Federal Emergency Management Agency (FEMA) documents for the purpose of obtaining federal financing assistance for any existing or future grant program.

ALTERNATIVES:

1. Do not adopt the resolution and fund the late 2022/early 2023 winter storm infrastructure damage through the City's General Fund Emergency Reserves.

ATTACHMENTS:

1. Resolution