



City Council Agenda Item Staff Report

CITY OF SAN BRUNO

DATE: April 25, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Alex D. McIntyre, Interim City Manager

PREPARED BY: Matthew Lee, P.E., Public Works Director

SUBJECT: Consider Adoption of a Resolution Accepting the Senior Center Parking Lot Overlay and Trash Enclosure Project as Complete, Authorizing the Filing of Notice of Completion With the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of \$19,746.34

BACKGROUND: The City's Capital Improvement Program includes an approved capital project to rehabilitate the parking lot and replace the trash enclosure within the San Bruno Senior Center. The Senior Center is a heavily used facility that is also utilized for official City events such as City Council meetings. The Senior Center parking lot, which patrons of the Senior Center use, was in poor condition and in need of rehabilitation. Additionally, the trash enclosure, which was damaged when struck by a vehicle in 2017, required replacement.

The project to rehabilitate the parking lot and replace the trash enclosure was awarded for construction on October 26, 2021 to Guerra Construction Group. The project scope also included accessibility improvements such as the installation of new curb ramps and additional accessible parking spaces, as well as the relocation and regrading of some existing accessible spaces, construction of sidewalk, and installation of pavement markings.

DISCUSSION: In December 2022, Guerra Construction Group completed construction of the Senior Center Parking Lot Overlay and Trash Enclosure Project. The project included pavement rehabilitation and replacement of the trash enclosure. Accessible curb ramps and pavement delineation were installed.

Change orders were issued to Guerra Construction Group during the construction due to unforeseen conditions and additional work requests by the City. The change orders included work related to installing additional concrete curb and modifying the trash enclosure foundation with a thicker slab.

All construction work as part of this contract has been completed to the satisfaction of the City's project management team. There are no unresolved stop notices or outstanding construction claims for this project. The construction contract requires a 5% retention, which totals \$19,746.34, be withheld by the City. Staff recommends that the City Council accept the project as complete, authorize filing a Notice of Completion with the San Mateo County Recorder's Office, and approve release of the contract retention.

FISCAL IMPACT: The total approved project budget which included design, construction contract, material testing services, project contingency, and staff project and construction management during construction was \$584,528. As detailed below, the total expenditure for the project was approximately \$492,260. The project is funded through the Senior Center Bequest Funds in the amount of \$634,776. There is a realized cost savings in the amount of approximately \$142,516 that will be returned to that fund.

<u>Description</u>	<u>Expenditure</u>
Consultant Staff (Design/Geotech/Management)	\$ 71,993
City Staff (Management/Inspection)	\$ 24,138
Construction Contract (Golden Bay Construction, Inc)	\$ 394,927
Reproduction & Advertisement	\$ 1,201
TOTAL	\$ 492,259

ENVIRONMENTAL IMPACT: The action is not a project subject to CEQA. City Council's action is not considered a "Project" per CEQA Guidelines and therefore no further environmental analysis is required.

RECOMMENDATION: Consider adoption of a resolution accepting the Senior Center Parking Lot Overlay and Trash Enclosure Project as complete, authorizing the filing of Notice of Completion with the San Mateo County Recorder's Office, and authorizing release of the construction contract retention in the Amount of \$19,736.34.

ALTERNATIVES:

1. Do not accept the construction contract as complete and do not authorize filing of a Notice of Completion.

ATTACHMENTS:

1. Resolution
2. Project Acceptance Information Form