

- a. Consider New Appointments to Fill Current Vacancies on the Crime Prevention Committee; Parks & Recreation Commission; and Revenue Measure Oversight Committee

**CITY OF SAN BRUNO
CITY COUNCIL
POLICIES AND PROCEDURES**

Section 8. Appointments to City Commissions, Boards and Committees (CBCs)

Appointments per San Bruno Municipal Code Process

1. In accordance with the San Bruno Municipal Code, the Mayor shall make all appointments to and removals from City boards, commissions, and committees, subject to approval by the City Council. (*SB MuniCode 2.04.120 and CA Gov't Code §40605*)
2. Use of the Alternative Appointment Process for Commission, Board or Committee Members
 - a. The Mayor may elect to use the Alternative Appointment Processes outlined in Sections 7.B and 7.C.
 - b. A majority of the City Council may only elect to use the Alternative Appointment Process after the Mayor has proposed an appointment(s) that the City Council has not approved in accordance with *SB MuniCode 2.04.120* and *CA Gov't Code §40605*.
3. Removals from City boards, commissions, and committees shall follow the process outlined in *SB MuniCode 2.04.120* as well as applicable Federal and State law.

Alternative Appointment Process for Commission, Board or Committee Members

Does not apply to San Bruno Community Foundation Board of Director Appointments, see Section 7.C.

Round One: Nominations

- Mayor or Presiding Officer of the Meeting to facilitate nominations
- Council members to be given the opportunity to make a Motion for Consideration for Appointment for any applicant
 - Requires a Second

Note: Any applicant that receives a Motion and a Second advances to Round 2 (no vote of the full City Council taken at this time). During the nomination process, Council members will not be called upon in alpha order. Members must ask to be recognized through the Presiding Officer if they would like to make a nomination.

Round Two: Simultaneous Voting Process for Nominees

- City Clerk to call Council members alphabetically, with the Vice Mayor and Mayor last.
- Once called upon, Council members shall vote for their preferred nominee or abstention.
- In the event of a tie or if no single nominee receives three votes from the City Council, the appointment process proceeds to Round Three.
 - The nominee(s) that receive the lowest number of votes (or are tied for the lowest number of votes) shall be eliminated.
Note: If five nominees each receive one vote, all five nominees advance to Round Three.

Round Three: Simultaneous Voting Process for Nominees, if needed

- City Clerk to call Council members alphabetically, with the Vice Mayor and Mayor last.
- Once called upon, Council members shall vote for their preferred nominee or abstention.
- In the event of a tie or if no single nominee receives three votes from the City Council, the appointment process proceeds to Round Four.
 - The nominee(s) that receive the lowest number of votes (or are tied for the lowest number of votes) shall be eliminated.
Note: If five nominees each receive one vote, all five nominees advance to Round Four.

Round Four: Simultaneous Voting Process for Nominees, if needed

- City Clerk to call Council members alphabetically, with the Vice Mayor and Mayor last.
- Once called upon, Council members shall vote for their preferred nominee or abstention.
- In the event of a tie or if no single nominee receives three votes from the City Council, the appointment process ends and Council shall provide direction to staff whether to leave the position vacant or conduct a new recruitment process to fill the vacancy.



Commissions, Boards & Committees Applicants

VACANCIES:

- **Crime Prevention Committee:** Two Vacancies, Expire 10/31/24
- **Parks & Recreation Commission:** One Vacancy, Expires 10/31/24
- **Revenue Measure Oversight Committee:** One Vacancy, Expires 10/31/26

<u>Applicant</u> (In Alphabetical Order by Last Name)	<u>1st Choice</u>	<u>2nd Choice</u>
Nader Abumuoilish	Revenue Measure Oversight	
Michelle Carranza	Parks & Recreation	Parks & Recreation
June Chen	Crime Prevention	Revenue Measure Oversight
Lily Cheng Zedler	Parks & Recreation	Revenue Measure Oversight
Maria Concha	Crime Prevention	
Matthew Diwata	Parks & Recreation	
Marsha Glassner	Revenue Measure Oversight	
Lorin Lee	Parks & Recreation	
Steve Paganelli (Unavailable to interview)	Crime Prevention	
John Seevers (Unavailable to interview)	Parks & Recreation	
Jennifer Wilson	Parks & Recreation	
Jeff Woo (Unavailable to interview)	Parks & Recreation	
Kevin You (Unavailable to interview)	Parks & Recreation	Crime Prevention